KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Health
BOARD OF DIRECTORS MEETING AGENDA

November 14, 2019 6:00 P.M.
Middle Park Health – Wellness Center Conference Room

Mission: To support and encourage the physical, emotional and spiritual health of our community
Vision: We provide high-quality, viable health care locally, ensuring our growing mission to “keep life grand.”
Values: PRIDE: Passion, Respect, Integrity, Dedication, Excellence

1. Call to Order
2. Roll Call
3. Review and Approve Agenda
4. Public Comments (if any)
   Citizens should state their names for the record.
5. Reports of Good News
6. Motion for Approval of Minutes
   • 10.31.2019 Meeting
7. Consent Agenda
8. Privileging for Approval
   • David Maurer, DO, Provisional Active Privileges in Family Practice Medicine
   • October 2019
10. Strategic Plan
11. Update on projects
    • USDA
12. SDA Compliance Calendar
13. Board Discussion
    • Discuss Dates for SDA Training with Anthoney Sandoval, Program Manager at SDA
14. Items for Next Agenda
    • CEO Search
    • Resolution for posting BOD meeting locations
    • 2020 Annual dates for BOD meeting
    • 2020 Budget
    • Resolution for mill levy
15. Executive Session (if any)

- CRS #24-6-402(e) – Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.
- CRS #24-6-402(f) – Personnel matters

16. Adjournment

Next Regular Board Meeting: Thursday, December 5, 2019 6:00 PM, Middle Park Health Wellness Center Conference Room, Kremmling.
CREDENTIALING COMMITTEE

November 14, 2019

PURPOSE: To ensure quality patient care by providing a quality system of credentialing and privileging for physicians interested in providing services at Middle Park Health.

1. Review/discussion of approval of privileges for:
   • David Maurer, DO, Provisional Active Privileges in Family Practice Medicine

2. Next Meeting: December 5th 2019

With the consideration and approval by the Credentialing Committee, we recommend that the Board of Directors approve the above named physicians for privileges at Middle Park Health.
With meeting notice, Bernie Murphy called the Kremmling Memorial Hospital District board meeting to order at approximately 6:04PM.

Board members present: Bernie Murphy, President; Gary Bumgarner, Vice President; Jodi Docheff (late arrival), Secretary/Treasurer; Kelly Johnson, Member; Carol Petersen, Member.

Also present: Dr. Tom Coburn, Derek Ortner, Deb Pleemmons, Josh Neff, Mikealena Horner, Jubil Young, Dr. Jason Stuerman, Rob Wissenbach, and Kayla Ray.

**Agenda Approval**

Motion: A motion was made by Gary Bumgarner to approve the agenda as presented and seconded by Bernie Murphy. **Motion adopted on a 4-0 vote.**

**Public Comments**

None

**Reports of Good News**

USDA approved our final architectural review as well as approval to demolish the old hospital wing and that will start around the 11th of November.

Our Director of Nursing Bethanie Reynolds received an e-mail from a newly hired nurse expressing how excited they are to be working here and that they have learned more at our facility than they have working at bigger facilities on the Front Range and how impressed they were with our staff.

**Minutes Approval**

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy approving the minutes from the September 26, 2019 meeting. **Motion adopted on a 4-0 vote.**

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy approving the minutes from the October 14, 2019 meeting. **Motion adopted on a 4-0 vote.**

**Consent Agenda**

None

**Privileged for Approval**

Laura Howell, MD, Full Active Privileges in Obstetrics & Gynecology

Christopher Layton, MD, Provisional Active Privileges in Emergency Medicine
Kremmling Memorial Hospital District
Board of Directors Meeting
Thursday, October 31, 2019

Motion: A motion was made by Gary Bumgarner to approve as presented and seconded by Kelly Johnson. **Motion adopted on a 4-0 vote.**

**Policies and Procedures for Approval**

In October there were 19 revised, 0 new polices, and 6 retired.

Motion: A motion was made by Kelly Johnson and seconded by Carol Petersen to approve the policies as presented. **Motion adopted on a 4-0 vote.**

Director of Rehabilitation Services Jubil Young spoke to the board about how Rehabilitation Services are working on accommodating all of the expansion with Surgical Services and trying to keep up with that growth. Data was presented with completed visits per month in all clinics combined and was broken down by each of the four clinics throughout the county. Some highlights were that the Winter Park and Kremmling numbers have almost mirrored each other for almost the last 8 months. North Park has been steady and sees about 80 to 100 patients per month at just two days a week. Granby does about twice the volume; this covers PT, OT, and speech (Granby which has all). An example of the growth showed that in May of 2017 they had 740 completed visits and in May of 2019 they had 1,247 completed visits. A lot of this growth is attributed to our Orthopedic Surgeon being there and they get not only Physical Therapy referrals but Occupational Therapy referrals.

In 2017 no show appointments started creeping up. A big push was made to reduce no show appointments with a multi factorial approach which included speaking with patients to make them aware of our policy for cancellation, patients were asked to sign a written policy, and each patient is called the night before each appointment. This has also has helped drive their volume increase. Rehabilitation Services are busy and their schedules are full and they like it that way.

Surveys are sent to our patients at certain increments in their treatment. Recent overall patient satisfaction rate is 95%; the national average is around 93%. This information is used to monitor and gives feedback if we are keeping patients satisfied. About 40-50 people per month respond to the survey. They are working on sending out surveys sooner to increase the number of responses.

Gary Bumgarner asked what was being done for outreach in the community. Jubil stated they are involved with both High Schools in the community covering sports games; two classes have been taught at the High School; they have been involved in the cancer walks and health fairs. They have spent about 60 hours covering games outside of the clinic. Gary Bumgarner pointed out how important it was to reach out to the community to promote overall Health and make contact with the community before an ER visit.
Financial Report for September 2019

Patient Volumes – September 2019 was a slower month than September 2018. Our admissions were down this September. Overall we are up 5% for the year for admissions. Surgical cases were flat from this year to last year and GI procedures are still down from last year.

ER Activity – is slightly down from last year.

Clinic Activity – Down across the board except for Winter Park, which is continuing to grow.

Ancillary Services - Imaging and Rehab have stayed consistent.

Overall things are still growing for the year.

P&L – We did not meet budget for the year on total revenue. Net revenue is close to last year. Salaries and Benefits we are staying right at budget. Operating Expenses are slightly down, so total expenses are maintaining right at budget. Net income is down from last year as well as down from budget and net operating income is down as well.

Working on everyone looking at their charges to make sure they are capturing everything to be billed.

Year to date we are doing quite well we are 6% above budget for net revenue (19% above last year), Salaries are a little above budget, expenses are a little above budget, but overall net operating income was 37% above budget.

We have 70 days cash on hand (up 15 from last year). We have put 1.9 million into our building projects. Our restricted funds have stayed the same and we have a money market account at Grand Mountain Bank. Equity is still continuing to rise and we are almost 3 million above last year with equity.

Accounts Receivable – We are working hard to get the bad debt straightened out with Centura, and once with get everything done with them and our billing company we will probably have a large write off in November. We are trying to get the data out that shows exactly how much bad debt is attributed to not collecting self-pay on Medicare and Medicare bad debt because we do get reimbursed for that. Cash collections are up 24% this year over last year.

Motion: A motion was made by Carol Petersen and seconded by Bernie Murphy to approve the September 2019 Financial Report. Motion adopted on a 5-0 vote.
**Update on USDA Projects**

USDA requested we put the preliminary architectural review for the Fraser project in the feasibility study and we have done that. All information has gone to the accounting company and they should have a report ready Friday 11/1 or Monday 11/4, which will be sent to us and the USDA. Once the USDA gets that we hopefully should have a commitment that we should be able to get funds for the first of two projects. As soon as we get that commitment everything will go into the second project. Our first meeting to do the design on the 2nd project is 11/12 and this meeting includes the city of Fraser so we know exactly what their requirements are.

Rob Wissenbach gave a recap of the THOR project; our sites are up and running without the redundancy. Long term; working on integrating down either through Silverthorne or Steamboat, so Northwest Cog is working in the background to lease out fiber to complete. Gary Bumgarner brought up concern that we are not showing redundancy, Rob explained we have different fiber strands throughout the system and we have redundancy to a point, and they are working towards getting us separate fiber. Bernie Murphy asked what the time table was on getting us the separate fiber and Rob stated he has had ongoing discussions and is having a hard time getting a hard date but he has been pressing the Northwest Cog to get us a timetable.

Where we are at is that both sites Granby and Kremmling are up and running and pulling 500 megabits at both locations and that is up from 100 megabits. The connections have been fairly stable. We are looking at the resiliency piece connecting Granby and Kremmling through the Moffat Tunnel and that is set to occur later in the year.

As far as pricing is concerned we established base pricing which says no one can sell below this point and that is our breakeven point. Sixty Six cents a megabit is our breakeven point. We still have the option to set our price as high as we want or as low as we want to the Sixty Six cent floor. As far as ISP’s we have contracted with Visionary and they are currently serving 40 homes and businesses in Kremmling.

In Kremmling we have a better connection then we had with Century link and it is expected that the improved performance will continue. Our base cost per facility is $6,160.00. If we look at past vs current; in the past we had 100 mega bites per second and right now we are pulling 500. Our previous cost through Century Link was $3,136.00, so our cost per mega bit has been drastically reduced based on what we were paying on a per mega bit basis. Right now Visionary is our only customer and they are buying 820 from us, but we are making headway in that direction.

We need to have discussions with community members, we have had some discussions with the county, and towns of Winter Park and Fraser and so far everyone is very interested in what we have and we and our pricing is much lower that what Century Link can provide. Gary Bumgarner asked if we have reached out to the schools and Rob stated he has reached out to the IT Director here in Kremmling and Granby, but stated it was hard to get in touch with them, and that he may have to actually go to them in person. He has spoken with the IT Director at the Kremmling Library and they seemed very interested in what we were doing. So the interest is there but the challenge with these discussions is that last mile bit is how we actually get that bandwidth to you. Gary asked if we could do it wireless. Rob said we can, but the logistics is where we actually shoot that wireless to and from.
Some of the ideas we are looking at also are rather then dealing with the logistics of stringing fiber on poles or having a line of sight to locations is using an internet service provider to actually do that work for us, so in essence we would sell to them to sell to the schools, but with the caveat in the agreement that says you are going to use this exclusively for these and sell them at the lower rate. This is on way of getting around the logistics of actually having to put up towers and equipment, so two ways of doing this is defraying the cost that way or bringing in the community members to talk and create some sort of plan for creating a ring or stringing up fiber poles (but there is a lot of cost associated with that).

The last piece of the challenge is Senate Bill 152. We can sell up to a certain amount, currently we can sell 50% of what we utilize. We are close to capacity for what we can sell. We are limited to the fact we can’t sell to internet service providers as effectively as we could. There is interest of people wanting to buy, but we are tied down with Senate Bill 152. Being a special taxing district we would have to put to a vote to opt out of this bill. Kelly Johnson asked what the pros and cons are of doing this. Rob stated that the pros are we can effectively sell bandwidth to anyone. The cons are putting to vote and getting interest. He feels we made headway with getting Visionary in town supplying some of the bandwidth has provided a benefit to the community being able to pull speeds they would have never been able to before. If we want to bring it to an election to opt out of Senate Bill 152, Gary Bumgarner stated we need to be able to reach out to educate the community members about not only this but our services in general to give people a reason to vote. He stated we need to interact with the community if we would like a vote to pass; we need to do better reaching out. Jodi Docheff asked Gary Bumgarner what he thought was the best way to reach out to the community to educate them. He stated we need to let them know everything we are doing not just this but the Physical Therapy. We need to have a positive message about what we are doing and when we are doing it. Jodi Docheff and Gary Bumgarner spoke to about how to get the message out and reaching out through town meetings, social media, articles in the paper, and marketing and ensure the message gets out to everyone. Carol Petersen stated how important internet accessibility was to the rural school children and home schooled, and Kelley Johnson also pointed out how many home business need internet access. Gary Bumgarner stated how important having the ability is to have this communication is.

**Communication Log**

Deb Plemons recapped the complaint survey in August. We were put on a 90 day termination track at that point we put together an action plan and sent that off to the state and CMS it was accepted. They come back on the 16th of October for a re-survey to make sure we were doing everything we said we were doing. They spent the entire day here and found that we had no deficiencies and said we are doing everything we said we were doing so we are off the termination track, so we are good to go for right now until they decide to come back. Deb was congratulated and it was noted all the good work she had done.

Currently Kelly and her staff are working on a brochure to give out to patients on what to expect as a patient during the billing process. The staff has done a great job on putting this together.

We looked at the patient registration department and we put together a new cost center where we have all of our staff realigned under Kelly for registration to streamline that process. We had people registering differently throughout the organization and we wanted one single standard practice. Dr. Tom Coburn pointed out how this will help billing.
Ultrasound Testing and Billing, we are still working on this process. This is to capture revenue from appointment care and Ultrasound testing that is performed in the Emergency Department. We are still working on sending our images to PAX so the Radiologists can see this so we can bill for it. The billing on this would bring in quite a bit of money. We do a lot of Ultrasound Testing in the ED with the physicians that they are able to test with.

Our next billing process that is being worked on is ensuring that we can bill for our anesthesia now that Kelly works for us and we are working with Centura to resolve any issues as they come up.

Rob has been working on getting BCA computers, these are computers that if our system goes down for any reason, these computer are on a separate system so we can still have EPIC up and running, so we have that redundancy so we don’t lose things.

Lawson is still on target to go January 1, 2020. Dr. Tom Coburn stated that today is our last day with full support from Healthland. So we are in a tenuous situation until we get Lawson up, we are looking at whether or not we can go back to Healthland and upgrade to their new format and use it maybe permanently or otherwise which would make it so we aren’t beholden to Centura for the financial data in-case something changes. Jodi Dacheff asked if that would be difficult to do and it was stated it was a 90 day implementation with Healthland.

On Work Lists we are making sure the directors are looking at their work ques for any charges to make sure we are capturing everything that we can. We have missed some large items and have found that the second review by billing finance and senior leadership is needed. We are also holding individual directors more accountable on making sure they are work this on a daily basis. That goes along with coding and documentation on it. This is something Kelly is working with right now, they have started their audit and it will take about four or five weeks to be completed. This is to make sure that we are coding and billing correctly with all of our charts.

We have to have a separate NPI (National Provider Identifier) for each location so effective January 2020 each location require their own identification. Mikealena and Kelly have a plan to make sure this is happening.

The Hospital Transformation project is a state required project we are working on. We submitted a finalized plan on September 20th as required. We did receive some information back they want some clarifications around that. We made some more revisions to it, made it clearer for what they requested, they asked a bunch of questions and we answered them all and it was sent back in to them yesterday (October 30th), so we are on time with that.

Mikealena Horner spoke about Cliffview and stated it was like the other facilities and we need to get another NPI and Medicaid number for Cliffview. We are working with the state and they put us in contact through our attorney with someone who is helping us at the state level and they are going to expedite that number.

We created a centralized scheduling department and we have been receiving favorable comments on our new system where it is a one stop shopping type mode for our patients.
SDA Compliance Calendar

We did the preliminary budget on the October 14th meeting.

November 16
Begin 60 day window to provide annual “transparency” notice to electors for 2019.
This is filed with the Special District. It is who we are what we do, our Board of Directors. It is due in
January but we have to start looking at it.

December 10
County Assessor certifies district’s valuation for assessment (final).

Board Discussion

None

Items to Discuss at Next Board Meeting

Nothing new at this point in time other than the CEO search.

Resolutions for Approval

None

Executive Session – 7:26 PM

Motion: A motion was made by Gary Bumgarner and seconded by Carol Petersen to go into
executive session to discuss subjects below. **Motion adopted on a 5-0 vote.**

CRS #24-6-402(e) – Determining positions relative to matters that may be subject to negotiations;
developing strategy for negotiations; and instructing negotiators.

Matters CRS #24-6-402(f) – Personnel matters.

Non-board members invited to this executive session were Tom Coburn, Deb Plemmons, Derek Ortner, and Josh Neff.

Resumption of Open Meeting – 8:36 PM
Adjournment

Motion: A motion was made by and seconded by to adjourn the meeting at 8:36PM. Motion adopted on a 5-0 vote.

NEXT REGULAR BOARD MEETING: Thursday, November 14, 2019, 6:00PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.

Bernie Murphy, President

Jodi Docheff, Secretary/Treasurer

Approval Date: 11/14/2019

Minutes taken by Cindy Multerer
With meeting notice, Bernie Murphy called the Kremmling Memorial Hospital District board meeting to order at approximately 6:01 PM.

Board members present: Bernie Murphy, President; Gary Bumgarner, Vice President; Jodi Docheff Secretary/Treasurer; Kelly Johnson, Member (late arrival)

Carol Petersen, Member. Excused Absence due to a medical condition

Also present: Dr. Tom Coburn, Derek Ortner, Deb Plemmons, Mikealena Horner, Cindy Multerer, and Tiffany Freitag

Agenda Approval

Motion: A motion was made by Gary Bumgarner to approve the agenda as presented and seconded by Bernie Murphy. Motion adopted on a 3-0 vote.

Public Comments

None

Reports of Good News

A dual survey was conducted at Cliffview, one was a routine survey they do for assisted living and a complaint survey. The regular survey was to see if we were working towards the new laws coming into effect in January. They worked with us and gave suggestions on things to improve and change on for the new laws. We had one deficiency and it was based off of some training that was needed for the staff (more of reminders). It was not a big deficiency and was an easy fix. They were very pleased with talking to the residents with how happy they are and the changes that have happened since we have taken over management at Cliffview. The complaints were from June of 2018 (prior to us taking over management). When Senior Housing was running them there were about 10 complaints. Some of the complaints that were from prior to us were staff handling medication with their bare hands, medication dropping on the floor and picking it up and then giving to the resident, not allowing the residents to have food trays in their room if they didn’t want to come down for dinner or lunch, and different things along that line that were under the rights and dignity of residents. At this time they did not find any evidence to substantiate any of the old claims because it had been so long and we had changed so much. They found all of the complaints to be unfounded. So that was good news. The areas of our training were making sure the staff knocked and waited for an answer before they entered into a room and not just open a door or knock and open a door, but to wait until they heard someone say to come in. We will do further training on that.

More good news, 3 weeks ago we got approval to demolish the old hospital wing. Pictures were shown of the demolition. Concrete is being moved now, and the concrete goes to a different landfill then the rest of the demolished materials. It was difficult to find someplace to take the wood, due the
history of asbestos around it, so we had to show the entire asbestos abatement survey after it was completed, signed off and Ok’d by the state. The demolition crew moved fast. They hopefully will have all of that gone next week.

Dr. Coburn personally called the USDA and they have now approved our contractor, so we are going to start to have pre-construction meetings, get value engineering and go out to get sub-contractors in the works. This was another good thing.

USDA will give us a commitment, then we will get a construction loan, and then we will get a final long term loan. So that be probably be a year away for the USDA.

Tiffany Freitag reported the good news that this week we thanked our employee group by giving them an early Christmas gift and we have early Christmas gifts for the Board as well. The gift went over very well with the Employee population, and we made sure the Directors handed them out personally to their staff along with a hand written or verbal thank you for all their hard work throughout the year.

It was pointed out that we used a local company to do the embroidery on the employee gifts and local companies to do some of the haul away of the old hospital wing.

Every month we do a birthday bash, today we did a Thanksgiving lunch, it was a lot of fun and the staff enjoyed it. They guys from the construction company enjoyed it as well. It was nice to be able to do the Thanksgiving Birthday Bash.

It was pointed out that Cindy Multerer was excellent at presenting the benefits package this year, and saying how nice the hospital was to not pass along the rate increase to employees.

Tiffany Freitag asked when she can bring the foundation board and it was agreed that it would be better if they come in January.

Minutes Approval

Motion: A motion was made by Gary Bumgarner and seconded by Jodi Docheff approving the minutes from the October 31, 2019 meeting. Motion adopted on a 4-0 vote.

Consent Agenda

None
Privileged for Approval

David Maurer, DO, Provisional Active Privileges in Family Practice Medicine. He is a current resident, and he is getting privileges for locums right now and will be coming on board in July as a full time ER physician when he gets done with his residency program. We have tried him out and everyone loves him. We are going to set him up for the first 8 or so shifts with another provider so that he is just not getting dumped on his head, and we think he will work out well. His wife is a fundraiser and just raised 10 million dollars for Junior Achievement in Denver.

Motion: A motion was made by Gary Bumgarner to approve as presented and seconded by Kelly Johnson. Motion adopted on a 4-0 vote.

Financial Report

October’s Financial Report will be approved in December.

Strategic Plan

Wellness Center
We have pricing on the air conditioning.

We are moving the weight room and cardio room at the Wellness Center. The dropping of the weights in the weight room is causing the floor to drop and pull the walls, which has created cracks across the walls (crack is almost ¼”). The weight room will move to the cardio room because it is slab on grade in that room. This should be an easy move that will happen quickly.

Gary Bumgarner brought up concern over what it will cost us to heat the Wellness Center this winter and insulating might take a higher priority over air conditioning, when we find out what it will cost to heat the building this winter.

We have another quote for the floor in the gym. Quote is for $74,000.00 to replace the entire maple, so they will pull up all the maple, all the 1x6, they will leave the sleepers, but replace everything. This is the best most comprehensive quote to date. The wood is maple 2nd and better grade, and they will re-stripe it and do the cove base. So we need to look at the plumbing to verify what needs to be done. Plumbing will be figured out before a new floor is installed.
Kremmling
Demolition of the old administrative area is being done. The hole from the demolition will be filled in with the appropriate fill and be prepared to start construction in the spring. Tiffany Freitag will release this information to the press so people know what the construction plan is. We have already had concerns from the public thinking that the project is on hold when they see a lapse in work being done at the site.

We are going to build the new hospital that is 14,400 square foot with (2) trauma beds, (2) ER beds, (3) inpatient rooms, clinic with 6 exam rooms and a treatment room, an x-ray department with CT, X-ray and ultrasound, and a full lab. We are going to re-designate the beds in the current hospital for rehab and extended care. Right now we have 11 – 12 patients in the hospital. We are working on the current older section of the hospital with new flooring in the entry area and nursing station, the entry has been re-painted and we are going to be working on doing that throughout the building as we get a chance.

Granby
Adding a 2,000 square feet of clinic space on the east to be used as a primary care clinic

Adding 5,700 square feet of hospital space to the west side, adding 7 inpatient beds, nursing station and a small re-heat kitchen.

The specialty clinic will take over the entire current clinic area.

We think the best place to put an infusion center is in the administrative area of that hospital. If we do that then over time we will move people out and see if we can get a modular someplace on the property and put facilities and administration outside of the building and in a cheaper space.

Over the next 2 to 3 years we are going to try to get the MRI moved to the space that is currently occupied by Facilities.

Fraser
Putting a new micro hospital in and we had our first meeting with architectural design this week. We also met with the town of Fraser and the developer and things are moving ahead very quickly on that.

Grand County
Starting January 1st we are taking over the mental health navigator program which has previously been run by the county and then by Mind Springs on part of a grant from the Denver Foundation. There will be two people one will primarily be in our facilities and one will be in the community also going to the schools and things like that.
We are managing Cliffview assisted living facility for the county.

We placed a new clinic in Grand Lake for the welfare of the local Grand Lake area.

At some point we may have a nurse in the schools. This nurse would work with Mind Springs regarding mental health and health associated things in the schools.

Tiffany Freitag reported that the impact tests checks went back to the school districts (from the $15.00 sports physical and impact baseline test prior to any head injury). We did East Grand last month and we donated back $2,700.00 to them. We went to West Grand and donated $1,065.00 back to them and we went to North Park and donated $540.00 back them. At West Grand’s Board meeting Middle Park Health, Tiffany Freitag and Derek Ortner were recognized for their work opening the Wellness Center. Tiffany pointed out that Rose Gamblin and the Maintenance Team really did all the hard work.

**Update on USDA**

Everything is in. Our contractor has been approved so we are moving full speed ahead with that stuff. It was pointed out by the USDA that even if everything gets done and they are ready to do the commitment, with the government working on a continuing resolution for a budget, if the USDA doesn’t actually have cash in the bank they cannot commit money. Even though a continuing resolution is continuing everything (no one is going on a furlough), but they are not releasing money for USDA projects to the states. So the money is still in DC and until it gets to the state, they cannot do an obligation of any of the money. It could be January before we get a commitment. This does not affect us, because they also said go ahead and start phase 2 as far as getting paperwork in. So we are going to start moving forward with phase 2 (Fraser).

**SDA Compliance Calendar**

November 16
Begin 60 day window to provide annual “transparency” notice to electors for 2019. This is filed with the Special District. It is who we are what we do, our Board of Directors. It is due in January but we have to start looking at it.

December 10
County Assessor certifies district’s valuation for assessment (final). We can approve the budget on December 5, contingent on the assessed valuation.
Kremmling Memorial Hospital District
Board of Directors Meeting
Thursday, November 14, 2019

**Board Discussion**

Discuss dates for SDA Training with Anthoney Sandoval, Program Manager at SDA. Dates proposed are January 14, 2020 or January 21, 2020.

**Items to Discuss at Next Board Meeting**

Josh Neff will have Centura’s lobbyist (for state and federal issues) come to the December 5, 2019 board meeting.

Dr. Tom Coburn will send an e-mail to the commissioner. The state regulation 500 states a Medical Director should be emergency medicine boarded working in the county they are doing medical direction in as an emergency medical provider. There are only two in the county Dr. Rose and Dr. Floyd, both work for MPH.

**Resolutions for Approval**

None

**Executive Session – 7:15 PM**

**Motion:** A motion was made by Bernie Murphy and seconded by Gary Bumgarner to go into executive session to discuss subjects below. **Motion adopted on a 4-0 vote.**

CRS #24-6-402(e) – Negotiations
CRS #24-6-402(f) – Personnel Matters

Non-board members invited to this executive session were Tom Coburn, Deb Plemonns, Derek Ortner.

**Resumption of Open Meeting – 8:200 PM**
Adjournment

Motion: A motion was made by Gary Bumgarner and seconded by Kelly Johnson to adjourn the meeting at 8:20PM. *Motion adopted on a 4-0 vote.*

NEXT REGULAR BOARD MEETING: Thursday, December 5, 2019, 6:00PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.

[Signatures]

Bennie Murphy, President

Jodi Docheff, Secretary/Treasurer

Approval Date: 12/5/2019

Minutes taken by Melinda Ballard
### Policies to be Approved by the Board of Directors

List of policies approved by the Quality Council and P&P Committee December 4, 2019

Restraint - free environment - Cliffview

KMHD Board Director Signature and Date:

![Signature]

12/5/19

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