KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Medical Center
Board of Directors Meeting Minutes
Thursday, January 30, 2020

With meeting notice, Gary Bumgarner called the Kremmling Memorial Hospital District board meeting to order at approximately 6:01 PM.

Board members present: Bernie Murphy, President; Gary Bumgarner, Vice-President; Kelly Johnson, Member; Carol Peterson, Member, late excused. Absent: Jodi Docheff, Secretary/Treasurer, excused.

Also present: Tom Coburn, Deb Plemmons, Derek Ortner, Josh Neff, Mikealena Horner, Dr. Ratcliff, Katie Hornbaker, Van Nguyen, Rob Wissenbach, Cindy Multerer, Rhonda Shearer, Dr. Tong, Jeff Miller, Chris Sammons, Tiffany Freitag, Andrew Radzavich, Sue Coburn, and Neal Funk.

Bernie Murphy introduced the new hospital CEO, Jason Cleckler.

Public Comments

None

Reports of Good News

Tom Coburn reported that EPIC is back up. There is still some billing that needs to be done from downtime, but otherwise we are back up and running.

Agenda Approval

Motion: A motion was made by Gary Bumgarner to approve the agenda as presented and seconded by Bernie Murphy. **Motion adopted on a 3-0 vote.**

Consent Agenda

None

Privileged for Approval

Motion: A motion was made by Gary Bumgarner to approve as presented and seconded by Bernie Murphy. **Motion adopted on a 3-0 vote.**

Policies and Procedures for Approval

There are 31 revised, 1 new, and 7 retired. With the beginning of the new year, they are continuing to work on them.

Motion: A motion was made by Kelly Johnson and seconded by Gary Bumgarner to approve the policies as presented. **Motion adopted on a 3-0 vote.**

Middle Park Medical Foundation

Tiffany Freitag introduced Andy Radzavich, the MPMF Director. Other MPMF board members present were Chris Sammons, Neil Funk, Sue Coburn, and Jeff Miller. They are beginning preparations for their annual BASH fundraiser. Jeff Miller thanked the hospital board for hiring a full time foundation director.

Tom Coburn spoke about the proposed expansion projects on the Kremmling and Granby facilities, along with the new proposed facility in the Fraser/Winter Park area. He hopes we are able to break ground on all projects this spring or summer, although the plans are not final at this point.

Financial Report

October and November financials were given to the board. We will not have numbers for December until probably March, because of the EPIC downtime we experienced.

October:

- Profit and Loss for October doesn't look great. We had a good total revenue for October, but the contractual amount was not good, so therefore our net revenue is not good. With the new billing company starting earlier last year, they did not want to start sending anyone to collections if their billing was not correct. Most of the contractual amounts was bad debt that was written off.
- Salaries and benefits are under budget. Operating expenses were slightly under budget. Year to date we are still slightly ahead of budget in total revenue and net revenue. We are under budget for salaries and benefits and total expenses. And we are over budget on net operating income.
- The amount of days cash on hand has dropped some compared to previous months. As part of the USDA project, we have spent approximately $2M cash already on the project. The Board commended everyone that this expense was not budgeted, yet we are still on target for the overall 2019 budget.
- There is a significant decrease in the aging accounts between September and October, and the cash collections is almost $5M ahead of last year in October.

November

- November is historically our slow month. Total revenue is $4.3M, Net revenue is $2.4M.
- Salaries and benefits are significantly less than budget.
- Total expenses are significantly less than budget.
- Cash on hand stays the same as October.

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy to approve the finances presented for October and November 2019. **Motion adopted on a 3-0 vote.**

Rob Wissenbach
Rob gave the board a synopsis of the recent security breech on our technology systems. The breech occurred on December 23rd. It was sent through Synoptek, and the ransonware was then sent to our system. As soon as Centura caught the breech, they shut down our system. Synoptek did pay a ransom to the attackers, who were isolated to be from the Czech Republic. Access to our servers was completely restored by January 3. Centura allowed us back in to EPIC on January 7th.

The leadership team has met and gone over the downtime processes to make sure that any future downtime is done with the highest quality standards.

Update on USDA Projects
None

BOD Election Scheduled for 5/5/2020
Rhonda Shearer is transitioning into the Administrative Assistant role. The board decided they would like to add a ballot question to the ballot this year asking voters to opt out of Colorado Senate Bill 152, which deals with broadband services. The board appointed Rhonda Shearer as the Designated Election Official (DEO), and would like a polling place election.

Motion: A motion was made by Gary Bumgarner and seconded by Kelly Johnson to approve Resolution #2020-01-01, a polling place election for the May 5, 2020 and appoint Rhonda Shearer as the DEO.

SDA Compliance Calendar
They reviewed the calendar and we are in compliance. The Transparency Notice was updated and sent 12/19/2019. The annual budget must be filed by tomorrow.

Resolutions for Approval

- Resolution #20-01-02 Jason Cleckler Signing Authority

Motion: A motion was made by Gary Bumgarner to approve the resolution with the resolution number recorded on said resolution, and seconded by Kelly Johnson. **Motion adopted on a 3-0 vote.**

Board Discussion
The Board discussed needing a new training date for the SDA training. Cindy Multerer will reach out and get some dates for the training.

Items to Discuss at Next Board Meeting
Jason Cleckler noted some of the items on the next agenda will be ones that were discussed tonight as well.

Tom Coburn talked with the board about the current state of the X-ray machine in Kremmling. It has been non-functioning on and off recently, and has to be propped up sometimes as well. A new machine

will have to be purchased when we move into the new facility, at a cost of about $150,000 with the ceiling mount. His proposal is to buy it without the ceiling mount now, and then move it over after construction is finished. The advantage of doing this now, is that we will have functioning equipment, and they can go to the state and get grant funding to cover part of the cost. Derek noted that the total project cost, including removal of the old unit, electrical costs etc., is closer to around $195,000. Approximately 42% of the x-ray's done in 2019 were for emergency purposes, and the grant would cover half of that 42%. They are looking at the options of purchasing, leasing, etc. There is a machine in stock in Denver currently.

Motion: A motion was made by Bernie Murphy and seconded by Gary Bumgarner to purchase the X-ray machine. **Motion adopted on a 4-0 vote.**

Gary felt that it was important to have functioning equipment, and was ok spending reserves if needed to cover the cost. The board felt purchasing the equipment outright was the best option.

Minutes Approval

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy approving the minutes from the December 2, 2019, December 4, 2019, December 5, 2019, and December 6, 2019 meetings. **Motion adopted on a 3-0 vote. Johnson abstained.**

Executive Session – 8:18pm

Motion: A motion was made by Bernie Murphy and seconded by Gary Bumgarner to go into executive session to discuss subjects below. **Motion adopted on a 4-0 vote.**

CRS #24-6-402(e) – Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

Non-board members invited to this executive session were Tom Coburn, Deb Plemmons, Derek Ortner, Josh Neff, and Jason Cleckler.

Resumption of Open Meeting – 9:27 PM

Adjournment

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy to adjourn the meeting at 9:27 PM. **Motion adopted on a 4-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, February 27, 2020, 6:00PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.

Bernie Murphy, President

Gary Bumgarner, Vice President

Approval Date: 2-27-2020
Minutes taken by Rhonda Shearer