

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Medical Center
Board of Directors Meeting Minutes
Thursday, January 28, 2021

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:08 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kelly Johnson, Vice President; Kimberly Cameron, Secretary/Treasurer (6:10pm); and Chris Murphy, Member. Gary Bumgarner absent/excused.

Also present: Jason Cleckler, Derek Ortner, Tom Coburn (zoom), Deb Plemmons, Mikealena Horner, Katie Hornbaker (zoom), Kellie Logue (zoom), Josh Neff, Derick Lorentz (zoom), Rhonda Shearer, and Robert Ratcliff (zoom).

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Jodi Docheff noted that we needed to add Resolution 2021-1-1 to the agenda. Mikealena explained that there was a request to increase the capital budget from \$1.6M to \$2.2M, and it needed to be updated on the 2021 budget resolution, and refiled with the county and state.

Motion: A motion was made Chris Murphy to approve the agenda as amended and seconded by Jodi Docheff. **Motion adopted on a 4-0 vote.**

Minutes Approval

Motion: A motion was made by Kelly Johnson to approve the December 10, 2020 minutes as presented and seconded by Chris Murphy. **Motion adopted on a 4-0 vote.**

Reports of good news

Deb Plemmons stated that the hospital, as of yesterday, has administered 819 vaccines including those that have received their second dose. There has been no wasted vaccines.

Christina recently completed a Rural Health Clinic (RHC) survey with the state and got an exceptional review. The reviewer was very impressed with Christina's record keeping. There were a few small items to address, but otherwise she did a fantastic job.

Surgical Services Presentation

Surgical Services Director George Rojas gave the board a presentation on the happenings in the department. They have started both a wound care clinic and pain management as well. Their current surgical cases are up 5-6% over last year. They saw an average income in the ER of \$9.2M for 2020

Financial Report

There were no financial reports given since the Lawson implementation is still ongoing.

Mikealena presented the FY2020 statistics:

- Admissions were down a total of 10% from 2019.
- Observation days were at 66% compared to last year. Acute was close to last year at 98%. Swing days actually saw an increase at 102%, but extended days were down at 55%.
- OR surgical cases were at 106%, while GI procedures were at 91%.
- Kremmling ER activity was at 106% while Granby was at 91%.
- Overall clinic activity was at 85% of 2019 numbers.
- Lab saw an increase at 103%, while Imaging and Rehab saw lowers at 85% and 83% respectively.

Derick Lorentz updated the board on the COVID CARES Act and other COVID related monies. There are still changes being made as to what the money can be spent on what is reimbursable or not. Overall, we are looking at a net revenue loss of somewhere between \$1.4M and \$4M lost due to COVID. He will update the board as things become more clear and information is available.

Consent Agenda

First Assist Eric Lindholm was added to the list for credentialing.

Motion: A motion was made by Chris Murphy to add Eric Lindholm to the credentialing report and seconded by Jodi Docheff. **Motion adopted on a 4-0 vote**

Motion: A motion was made by Kelly Johnson to approve the consent agenda and seconded by Chris Murphy. **Motion adopted on a 4-0 vote**

Communication Log

- Derek gave a clinics update. They have moved all clinic staff except the Granby clinic back to reporting to Christina.
- The senior leadership team has continued to do rounding for the strategic plan in various departments. There seems to be excitement and interest in the departments, and we will continue to move forward and invested in the process.
- Derek also gave a construction update. The Granby clinic side is currently getting paint, cabinets installed, and ceiling tiles put in among various other things. The inpatient side is getting drywall, rough electric and plumbing. In Kremmling they are beginning to put up drywall and the roof is complete.
- For the phase 2 construction project, they are waiting on the 2020 audited financial documents. They are hoping to have everything to the auditors at the end of January, for the audit to happen in March. They are hoping to have the audit done in April or May. They would like to have USDA approval in August.

- The COVID taskforce is still meeting daily. They have begun posting question and answer pieces on Facebook with Kayla, also posting testing options.
- The Lawson/Synoptek transition is ongoing, and they hope to have the Lawson implementation done by the end of the month.
- The Vail/Summit Othopedic transition has been smooth so far. We are hearing great things about their work. We are continuing to search for an ortho doc that will be more of a regular doctor at our facility. Dr. Wilson continues to do surgery at the facility as well.
- Jason Cleckler noted that the filing for an NPI number for Cliffview now shows the status under review, which is the farthest we have gotten yet. We will be able to back bill for a 12 month period, and then can try to go and back bill farther than that.
- There is progress being made on the billing issues with the Sheriff's Office, and we are told some checks have been mailed. We are working with them on a process to know if the patient coming in is in their custody or if we should be billing the individual and the process seems to be working so far, but is still a work in progress.

Resolutions

The board discussed the proposed ordinance 2021-1-1, as previously discussed in the meeting. The resolution allows the increase to \$2.2M for capital funding. The board will still receive information on what was purchased.

Motion: A motion was made by Kelly Johnson to approve Resolution 2021-1-1 as presented and seconded by Chris Murphy. **Motion adopted on a 4-0 vote.**

The board discussed capital purchases. We have \$1.6M budgeted for capital purchases. They don't have a complete line item budget yet, but are working on getting with all the departments to complete the list. Derick Lorentz would like board approval to spend no more than the \$1.6M so they don't have to come back to the board for approval with each item.

Motion: A motion was made by Kim Cameron to approve for the 2021 budget \$1.6M for capital

Motion: A motion was made by Kelly Johnson to sign the contract for the \$15,000 attorney's fees and seconded by Kim Cameron. **Motion adopted on a 4-1 vote. Gary Bumgarner voted Nay.**

Board Discussion

There was no board discussion

The board took a short break before executive session.

Executive Session – 9:13pm

Motion: A motion was made by Chris Murphy and seconded by Jodi Dochiff to go into executive session to discuss subjects below. **Motion adopted on a 5-0 vote.**

Executive Session – 8:34pm

CRS #24-6-402(4)(f) – Personnel matters; Department restructure

Non-board members invited to this executive session were Josh Neff.

Resumption of Open Meeting –10:04 PM

Adjournment

Motion: A motion was made by Chris Murphy and seconded by Jodi Docheff to adjourn the meeting at 10:04 PM. **Motion adopted on a 5-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, February 25, 2021, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kim Cameron, Secretary/Treasurer

Approval Date: 2-25-2021
Minutes taken by Rhonda Shearer