

**KREMMLING MEMORIAL HOSPITAL DISTRICT**  
**d/b/a Middle Park Medical Center**  
**Board of Directors Meeting Minutes**  
**Thursday, October 29, 2020**

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:00 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kelly Johnson, Vice President; Kimberly Cameron, Secretary/Treasurer; Gary Bumgarner, Member; and Chris Murphy, Member.

Also present: Jason Cleckler, Tom Coburn, Derek Ortner, Deb Plemmons, Mikealena Horner (zoom), Andy Radzavich (zoom), Derick Lorentz (zoom), Rhonda Shearer, and Cindy Multerer.

There were no conflicts of interest disclosed at the beginning of the meeting.

**Agenda Approval**

Motion: A motion was made by Kelly Johnson to approve the agenda as presented and seconded by Kim Cameron. **Motion adopted on a 5-0 vote.**

**Minutes Approval**

Motion: A motion was made by Kelly Johnson to approve the September 24, 2020 minutes as presented and seconded by Gary Bumgarner. **Motion adopted on a 4-0 vote. Cameron abstained.**

Motion: A motion was made by Jodi Docheff to approve the October 15, 2020 minutes as presented and seconded by Kelly Johnson. **Motion adopted on a 3-0 vote. Cameron and Bumgarner abstained.**

**Reports of good news**

Deb Plemmons reported that the COVID outbreak at Cliffview will closed by the health department after 2 weeks of negative tests. There were a few hospitalizations for observation but no fatalities.

Andy Radzavich has been collecting monetary donations for hospital employees that were victims of the Troublesome fire. He has also put together a PTO donation form for any employees that would like to donate some PTO hours to those employees affected by the fire. Cindy Multerer noted that she already had one new physician that wanted to donate all of his accrued PTO to the fund.

The Grand Lake clinic is still closed, but the building itself was unaffected by the fire. They did lose some supplies from the power being off.

**Financial Report**

Statistics for August:

- Admissions for September are down from last year by 50 YTD, and the month of September saw a slight increase over last year.
- Observation, swing, and extended days are down from August, but acute saw an increase. Overall YTD, acute and swing exceeded 2019 levels, while observation and extended care are still below the 2019 numbers.
- OR activity is still holding close to the same numbers as 2019. GI procedures are at 84% of the 2019 numbers.
- ER visits increased in Kremmling from September 2019, while Granby saw a decrease from last year. YTD numbers were up in Kremmling and down in Granby.
- Urgent care cases remain down both for the month of August and YTD.
- Overall clinic volume is 85% YTD from 2019.
- Imaging, lab services and rehab are still overall lower YTD from 2019. Rehab services saw an increase from August, but imaging and lab services were both lower than last month.

#### **August Financials**

- Net revenue was at \$4.2M compared to budget of \$3.3M. Last year actual was \$3M.
- Salaries and benefits are at \$1.95M compared to budget of \$2.3M, sitting at 16% below budget.
- Total expenses are 6% under budget. Net operating income is \$1M compared to budget loss of \$44K and last year actual income was \$139K. Net income for the month is \$1.1M compared to budget of \$92K. Last year income actual was \$295K.

#### **YTD Financials**

- Total revenue is \$46.2M compared to budget of \$50M, which is 8% below budget.
- Net revenue is \$27.4M, compared to budget of \$31M which is 12% below budget. Last year actual was \$30M.
- Total salaries and benefits was \$16.7M compared to budget of \$18.8M, which is 11% below budget.
- Operating expenses was \$9.7M compared to budget of \$10M which is 3% under budget. Last year actual was \$9.2M.
- Net operating income was \$1M compared to budget income of \$2.1M. Last year actual income was \$3.6M.
- Net income was \$2.6M compared to budget of \$3.7M. Last year actual was \$4.7M.

There are issues with accounts receivable regarding charges from the Grand County Jail. We are working with the county to resolve the issues.

**Motion:** A motion was made by Kelly Johnson and seconded by Chris Murphy to approve the August financials. **Motion adopted on a 5-0 vote.**

We are also still working with the county on getting a medicare/Medicaid billing number to be able to bill for charges at Cliffview Assisted Living Center. Right now we have not been able to bill anything for Cliffview for 18 months.

Derek Lorentz noted that we have received approximately \$4.6M in CARES ACT dollars, along with \$2.4M in payroll protection funds.

Derek also noted that with the switch over to Lawson, we need to update our chargemaster. Every year, per our insurance contracts, we can increase our chargemaster by 5%. You can increase every charge across the board by 5%, or you can increase some and decrease others as long as the total doesn't exceed 5%. You can also compare your current rates with other hospitals numbers and the medicare fee schedule. We haven't increased the chargemaster for 2020, but it was done in 2019. After discussion, the board decided it would be best to increase the chargemaster across the board by 5%.

**Motion:** A motion was made by Gary Bumgarner to approve the 5% increase per staff recommendation to the chargemaster, and seconded by Jodi Docheff. **Motion adopted on a 5-0 vote.**

**Motion:** A motion was made by Gary Bumgarner to approve the methodology for the chargemaster increase, and seconded by Kelly Johnson. **Motion adopted on a 5-0 vote.**

### **Resolution 2020-10-01**

Derek wanted to jump ahead and discuss this resolution, which would allow us to get a loan for the lease/purchase of capital items. The loan is a very low interest loan, in the amount of \$1M. One option has a \$1 buyout lease and the other is fair market value lease.

Gary had some financial concerns about purchasing the equipment, knowing that we are facing some budget shortfalls with our construction projects. If everything remains on the track it is on now, we will be short \$500K. Derek Lorentz also noted that the equipment has been budgeted to purchase already, but doing this lease/purchase would keep our cash in the bank.

**Motion:** A motion was made by Gary Bumgarner to approve resolution 2020-10-01 as presented and seconded by Chris Murphy. **Motion adopted on a 5-0 vote.**

### **Consent Agenda**

**Motion:** A motion was made by Gary Bumgarner to approve as presented and seconded by Kelly Johnson. **Motion adopted on a 5-0 vote**

### **Communication Log**

- Christina Lockhart gave the board a clinic update, along with a presentation that will be done at their clinic dinner next week. She had some very exciting things coming out of the clinics right now. They are looking into software that would allow patients to schedule appointments among other things. She invited the board to their dinner next week.

- Huddleboards have been put up in all departments, and the huddleboards have a piece on them for the strategic plan. The senior leadership team has begun rounding through the departments to look at the work that has been done.
- Construction projects are on time. Asphalt should be laid in Kremmling next week, along with exterior framing. The masons are starting in Granby next week as well.
- Deb Plemmons gave the board a COVID update. The lab is able to prioritize the tests so that first responders, teachers, students, etc are processed in house with fast results, while others would be sent out for results. We have been able to keep up with demand of the reagent used, and the machine can break down the results to know if it is COVID, the flu, a cold etc.
- Lawson is in process of being implemented. There have been a few hiccups with the transition, but they are finding ways to work around the problems. They are hoping to complete the Synoptek/Sirius transition by December 1. Mikealena also noted that they may not have a full financial report at the next meeting.
- The Home Health & Hospice that serves Grand County has decided to close its doors. Jason has been collaborating with other agencies to find a quick solution to bridge the gap that this closure has caused. They are trading data with a home health agency that serves Summit County to see if they might be able to help our county residents.

#### **Resolution 2020-10-02**

The board discussed a proposed ordinance 2020-10-02, to remove Tom Clark and add Jason Cleckler and Kimberly Cameron to the line of credit account at United Business Bank.

**Motion:** A motion was made by Jodi Docheff to approve Resolution 2020-10-02 as presented and seconded by Kelly Johnson. **Motion adopted on a 5-0 vote.**

#### **Board Discussion**

There was no board discussion

The board took a short break at 9:10 pm.

#### **Executive Session – 9:21pm**

**Motion:** A motion was made by Jodi Docheff and seconded by Gary Bumgarner to go into executive session to discuss subjects below. **Motion adopted on a 5-0 vote.**

#### **Executive Session – 9:21pm**

**CRS #24-6-402(4)(e)** – Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators – At risk.

Non-board members invited to this executive session were Deb Plemmons, Derek Ortner, and Thomas Coburn.

**10:15 PM - CRS #24-6-402(4)(f)** –Personnel matters; Cliffview pay

Only board members were present.

Resumption of Open Meeting – 10:57 PM

**Adjournment**

**Motion:** A motion was made by Kelly Johnson and seconded by Gary Bumgarner to adjourn the meeting at 10:57 PM. **Motion adopted on a 5-0 vote.**

**NEXT REGULAR BOARD MEETING:** Thursday, November 19, 2020, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kim Cameron, Secretary/Treasurer

Approval Date: 11/19/2020

Minutes taken by Rhonda Shearer