

**KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Medical Center
Board of Directors Meeting Minutes
Thursday, December 10, 2020**

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:04 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kelly Johnson, Vice President; Kimberly Cameron, Secretary/Treasurer (6:08pm); Gary Bumgarner, Member; and Chris Murphy, Member.

Also present: Jason Cleckler, Derek Ortner, Tom Coburn (zoom), Deb Plemmons, Mikealena Horner (zoom), Katie Hornbaker, Kellie Logue, Josh Neff, Derick Lorentz, Rhonda Shearer, and Cindy Multerer.

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Motion: A motion was made by Kelly Johnson to approve the agenda as presented and seconded by Chris Murphy. **Motion adopted on a 5-0 vote.**

Minutes Approval

Motion: A motion was made by Kelly Johnson to approve the November 19, 2020 minutes as presented and seconded by Chris Murphy. **Motion adopted on a 5-0 vote.**

Reports of good news

Kellie Logue, along with Katie Hornbaker, both CRNA, gave a presentation to the board on the pain management program they have started doing at Middle Park Health. They are seeing patients both in the clinic and in the OR. They are able to do things like Epidural steroid injections, Lumbar, thoracic, and cervical medial branch or facet joint block, Occipital and peripheral nerve blocks, ablations, and many other things. Kellie and Kellie are very thankful to be able to offer these services to our patients.

Financial Report

Derick and Mikealena presented the 2021 Budget.

- The budget projects a total inpatient revenue of \$6.2M and an outpatient revenue of \$56.2M, along with a revenue of \$2.8M with the chargemaster increase, for a total of \$65.3M.
- Contractuals total is \$38.1M, for a total net revenue of \$37.2M.
- Total salaries and benefits is \$23.9M.
- Operating expenses total \$38.1M, with a net operating loss of \$858K.
- Other revenues total \$5M, for an overall net income of \$4.1M

Budget Approval

Motion: A motion was made by Gary Bumgarner to approve Resolution 2020-12-1, the 2021 Budget as presented and seconded by Kelly Johnson. **Motion adopted on a 5-0 vote.**

Motion: A motion was made by Gary Bumgarner to approve Resolution 2020-12-2 to approve the the mill levies as presented and seconded by Kelly Johnson. **Motion adopted on a 5-0 vote.**

There board deffered financial for October and November while the Lawson transition is still being done.

Consent Agenda

Motion: A motion was made by Gary Bumgarner to approve as presented and seconded by Kim Cameron. **Motion adopted on a 5-0 vote**

Communication Log

- Derek gave a clinics update. They have had a few staffing challenges, but are looking at some ways to restructure the clinics to help with the staffing shortages.
- Construction is on schedule, they have begun putting up drywall on the clinic side and are doing interior framing on the inpatient side. In Kremmling they are working on the ambulance canopy. There was a power pole in the way that Mountain Parks Electric moved which allowed them to start on that side.
- Jason noted they are staying focused on the strategic plan. They have started rounding in departments.
- Deb Plemmons gave a covid update. They did set up incident command and are having 3 meetings a week. They are working on streamlining their processes by creating a task force, and this has seemed to helped tremendously. The hospital along with the clinics have applied for the vaccine, and we have been working with Centura as well. Jason noted that they have also shifted the clinics hours so that the sick people are coming in the afternoons and healthy people coming in the mornings. The clinic is then cleaned overnight, which we hope will reassure people to continue to come in for their routine checkups.
- The Lawson conversion is an ongoing project. We are also still working on the conversion from Synoptek to Sirius, which is supposed to be complete the first week of January.
- Home health and hospice is still a work in progress. We are working on a viable long term solution to return these services to the county.

Transparency Notice

The board discussed the annual transparency notice. It must be filed by January 15th which is before our next board meeting. The board will continue to meet the last Thursday of the month, with the exception of meeting moved due to holidays. They will meet on November 18th and December 9th.

Resolutions

The board discussed a proposed ordinance 2020-12-03, a resolution for Bank of the West positive pay which is a Lawson function.

Motion: A motion was made by Kelly Johnson to approve Resolution 2020-12-03 as presented and seconded by Chris Murphy. **Motion adopted on a 5-0 vote.**

The board discussed capital purchases. We have \$1.6M budgeted for capital purchases. They don't have a complete line item budget yet, but are working on getting with all the departments to complete the list. Derick Lorentz would like board approval to spend no more than the \$1.6M so they don't have to come back to the board for approval with each item.

Motion: A motion was made by Kim Cameron to approve for the 2021 budget \$1.6M for capital expenditures with the understanding that the administrative team will bring a list of those items to the January board meeting and seconded by Kelly Johnson. **Motion adopted on a 5-0 vote.**

The board also discussed a capital request to purchase two SafeVN units that were not budgeted for in the 2020 budget. The units will screen employees with temperature checks, and is required by CDPHE. The cost of the equipment should be forgiven under some of our covid funding, but we would be responsible for the monthly fees. The overall cost is around \$7,000.00.

Motion: A motion was made by Gary Bumgarner to purchase the equipment and seconded by Jodi Docheff. **Motion adopted on a 5-0 vote.**

USDA loan

Tom Coburn noted that we haven't filed the documents yet to begin the phase 2 process with our attorney. Part of that contract includes their fees of \$15,000. If we choose to not go forward with the project, we do not have to pay the money.

Motion: A motion was made by Kelly Johnson to sign the contract for the \$15,000 attorney's fees and seconded by Kim Cameron. **Motion adopted on a 4-1 vote. Gary Bumgarner voted Nay.**

Board Discussion

There was no board discussion

The board took a short break before executive session.

Executive Session – 9:13pm

Motion: A motion was made by Chris Murphy and seconded by Jodi Dochiff to go into executive session to discuss subjects below. **Motion adopted on a 5-0 vote.**

Executive Session – 8:34pm

CRS #24-6-402(4)(f) – Personnel matters; Department restructure

Non-board members invited to this executive session were Jason Cleckler

Resumption of Open Meeting –10:04 PM

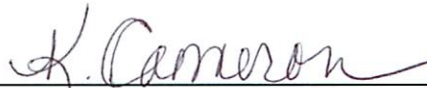
Adjournment

Motion: A motion was made by Chris Murphy and seconded by Jodi Docheff to adjourn the meeting at 10:04 PM. **Motion adopted on a 5-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, January 28, 2021, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kim Cameron, Secretary/Treasurer

Approval Date: 1/28/2021
Minutes taken by Rhonda Shearer