

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Medical Center
Board of Directors Meeting Minutes
Thursday, May 28, 2020

With meeting notice, Bernie Murphy called the Kremmling Memorial Hospital District board meeting to order at approximately 6:04 PM.

Board members present: Bernie Murphy, President; Gary Bumgarner, Vice President; Jodi Docheff, Secretary/Treasurer; Carol Peterson, Member; Kelly Johnson, Member.

Also present: Cindy Multerer, Tiffany Freitag, Mikelena Horner, and Rhonda Shearer. Tom Coburn, Jubil Young, Deb Plemmons, and Derek Ortner joined via zoom.

Agenda Approval

Motion: A motion was made by Gary Bumgarner to approve the agenda as presented and seconded by Kelly Johnson. **Motion adopted on a 5-0 vote.**

Reports of Good News

The hospital has gotten some good publicity over the last 2 weeks. Both Tiffany Freitag and Katie Hornbaker were featured in the Sky Hi News 20 under 40 article.

Tiffany also noted that Dr. Wisner was also captioned in the Grand Gazette accepting cookies that the local Girl Scout Troop donated. The Colorado Air National Guard did a flyover at both the Kremmling & Granby facilities. May is Mental Health Awareness Month, and Sue Johnson, our Mental Health Navigator wrote an article for the paper. Local resident Katie Debell has 2 daughters that wanted to have a lemonade stand to support money for the hospital. They raised \$35.00 and Tiffany had them come in for a photo opportunity with Dr. Anderson. Middle Park Medical Foundation awarded scholarship money and those awards were in the paper, and they also did shout outs to all the graduates from East and West Grand and North Park. The hospital is also still running various ads in the local papers.

Minutes Approval

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy approving the minutes from the May 18, 2020 meeting. **Motion adopted on a 5-0 vote.**

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy to approve the minutes from the April 30, 2020 meeting subject to the additional of the finances. **Motion adopted on a 5-0 vote.**

Swearing in new Board Members

Rhonda Shearer swore in new Board Members Christine Murphy and Kimberly Cameron.

Director Conflict Disclosure Policy & Certification

Georgia Noriyuki had prepared a new policy and certification on director conflict. Georgia was not available to answer questions. The Special District Rules require you to use their conflict form, so

Georgia created a policy based on the form. Deb Plemmons noted that the conflict disclosure is in the board bylaws. Jason will reach out to Georgia and see if what we have in the bylaws is sufficient.

Kim Cameron asked about getting a hospital email account, so that if she ever gets a Colorado Open Records Act (CORA) request, it isn't going through hospital emails.

Farewell and Thank you to Bernie Murphy & Carol Peterson

There were thank yous and well wishes given to both Bernie and Carol for their service on the board. The hospital presented Carol Peterson with a bouquet of flowers, and Bernie Murphy with 2 lilac bushes. They were both also gifted with a lifetime family pass to the wellness center.

Privileged for Approval

Motion: A motion was made by Carol Peterson to approve as presented and seconded by Kelly Johnson. **Motion adopted on a 4-0 vote.**

Policies and Procedures for Approval

There are 2 revised, 4 new, and 9 retired.

Motion: A motion was made by Kelly Johnson and seconded by Bernie Murphy to approve the policies as presented. **Motion adopted on a 4-0 vote.**

Election of Board Officers

Kelly Johnson nominated Jodi Docheff to be the board president. There were no other nominations. A roll call vote was taken:

Gary Bumgarner	"Aye"
Kim Cameron	"Aye"
Jodi Docheff	Abstained
Kelly Johnson	"Aye"
Chris Murphy	"Aye"

Jodi Docheff nominated Gary Bumgarner for the Vice-President position, and he declined.

Chris Murphy nominated Kelly Johnson for the Vice-President position. There were no other nominations. A roll call vote was taken:

Gary Bumgarner	"Aye"
Kim Cameron	"Aye"
Jodi Docheff	"Aye"
Kelly Johnson	Abstained
Chris Murphy	"Aye"

Kim Cameron offered to be the Secretary/Treasurer. A roll call vote was taken:

Gary Bumgarner	“Aye:
Kim Cameron	Abstained
Jodi Docheff	“Aye”
Kelly Johnson	“Aye”
Chris Murphy	“Aye”

Jason Cleckler noted that outgoing member Carol Peterson was on the finance committee, and he would like someone else be added to the committee. Jodi Docheff stated that she would be able to be on the committee.

Consent Agenda

Deb Plemmons mentioned that a few months ago the board had made some suggested revisions to the board bylaws, and she has made all of the changes. She will send the updated bylaws out to the board so they can be approved.

She included a COVID-19 report in the board packet. The county was not approved in their variance request, but with the newest regulations in place, it doesn't matter much anymore. At the time she wrote the report the county was still at 5 cases, and that number has grown to 11.

Her board report was also in the board packet, but she highlighted that the extended care patients are returning to the hospital and surgical procedures are increasing.

Motion: A motion was made by Kelly Johnson and seconded by Gary Bumgarner to approve the consent agenda as presented. **Motion adopted on a 5-0 vote.**

Privileged for Approval

Motion: A motion was made by Gary Bumgarner to approve as presented and seconded by Kim Cameron. **Motion adopted on a 5-0 vote.**

Policies and Procedures for Approval

There are 12 revised, 4 new, and 0 retired.

Motion: A motion was made by Kelly Johnson and seconded by Chris Murphy to approve the policies as presented. **Motion adopted on a 5-0 vote.**

Quality Report

There was a quality report in the board packet. Due to COVID-19, many quality measures have either been temporarily suspended or reporting is optional for Q1 and Q2, however we are choosing to continue reporting.

Financial Report – April

- Inpatient activity is 65% of where we were at in 2019, and patient days were 60%. Acute and swing days were pretty consistent with 2019, and our extended care days are less as we didn't have extended care patients.
- Surgical services and ED activity were also lower than last year.
- Clinic services are about 84% of where we were the prior year.
- Imaging, lab, and rehab are all slightly lower at 88%, 82%, and 85% respectively.
- Total revenue for the month was \$3.4M compared to budget of \$5.1M, compared to last year actual of \$4.5M.
- Total contractual adjustment was 41% compared to budget of 37%.
- Salaries and benefits are \$1.7M compared to budget of \$2.2M, so we are running 21% below budget for the month. A lot of employees have continued to flex down. The hospital was approved for the workshare program through unemployment, so that will help make the flexed down staff with the pay decreases through flexing down.
- Total operating expenses for the month were \$932k, compared to budget of \$1.07M, and \$1.04M actual the prior year.
- Net operating income shows a loss of \$671k, compared to budget of \$36k loss, and last year we were at a \$72k loss. Net income shows a loss of \$501K, compared to budget of a revenue of \$83k.

YTD Financials

- Total revenue is at \$18.6M compared to budget of \$21.3M, which is down 13% from budget. Last year's actual was \$20.2M.
- Net revenue is \$10.8M compared to budget of \$13.2M, which is 18% lower than budget. Last year net revenue was \$12.6M.
- Salaries and benefits are at \$7.5M compared to budget of \$7.8M, so we are running 4% below budget.
- Total expenses are at \$11.6M, compared to budget of \$12.2M, which is 5% below budget.
- Net income for the year is a loss of \$172K, compared to budget of an income of \$1.49M.
- Days cash on hand is at 70.

Motion: A motion was made by Gary Bumgarner and seconded by Kelly Johnson to approve the finances presented for April 2020. **Motion adopted on a 5-0 vote.**

Strategic Plan

There is a strategic planning session scheduled for June 23. Plans are still in the works for the venue and times, but he invited the board to join the planning session and will get information out.

Resolutions for Board Approval

Three resolutions were presented to the board removing signers from three different banks.

Motion: A motion was made by Gary Bumgarner and seconded by Chris Murphy to approve resolution 2020-05-03 as presented. **Motion adopted on a 5-0 vote.**

Motion: A motion was made by Gary Bumgarner and seconded by Chris Murphy to approve resolution 2020-05-04 as presented. **Motion adopted on a 5-0 vote.**

Motion: A motion was made by Gary Bumgarner and seconded by Kelly Johnson to approve resolution 2020-05-05 as presented. **Motion adopted on a 5-0 vote.**

Update on USDA Projects

Tom updated the board that the loan was approved by the USDA national office yesterday. They will now send a letter back to the state concurring that KMHD should get a loan. Western Alliance will be our construction loan company, with an interest rate of 3.3%. We will then hold a preconstruction meeting and sign the construction loan paperwork. The board will more than likely need to have a special meeting next week to approve the bonds.

BOD Election Wrapup

Rhonda Shearer gave the board an election update. There were 50 total voters that voted in the election, all from grand county and all registered voters versus property owners registered somewhere else in the state.

Jason would also like to sit down with the 2 new board members and bring them up to speed with all the happenings of the district. Rhonda will coordinate with them to get something set up.

SDA Compliance Calendar

They reviewed the calendar and we are in compliance.

Board Discussion

None

Items to Discuss at Next Board Meeting

Mikealena would like to add the discussion of bank signers to the next agenda.

Executive Session – 8:00pm

Motion: A motion was made by Kelly Johnson and seconded by Jodi Docheff to go into executive session to discuss subjects below. **Motion adopted on a 5-0 vote.**

CRS #24-6-402(e) – Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

CRS#24-6-402(f) – Personnel Matters

Non-board members invited to this executive session were Bernie Murphy, Carol Peterson, Mikealena Horner, Derek Ortner, Deb Plemmons, and Tom Coburn.

Resumption of Open Meeting – 9:23 PM

Adjournment

Motion: A motion was made by Kelly Johnson and seconded by Gary Bumgarner to adjourn the meeting at 9:23 PM. **Motion adopted on a 5-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, June 25, 2020, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kelly Johnson, Vice-President

Approval Date: 6/25/2020
Minutes taken by Rhonda Shearer