

**KREMMLING MEMORIAL HOSPITAL DISTRICT**  
**d/b/a Middle Park Medical Center**  
**Board of Directors Meeting Minutes**  
**Thursday, August 27, 2020**

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:06 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kelly Johnson, Vice President; Kimberly Cameron, Secretary/Treasurer; and Chris Murphy, Member; Absent/Excused Gary Bumgarner, member.

Also present: Jason Cleckler, Tom Coburn (zoom), Derek Ortner, Deb Plemmons, Cindy Multerer, Mikealena Horner, Michelle Lupica, Josh Neff, Andy Radzavich (zoom), Derick, Lorentz (zoom), Rhonda Shearer, Patrick Johnson and Tiffany Freitag.

There were no conflicts of interest disclosed at the beginning of the meeting.

**Agenda Approval**

Motion: A motion was made by Kelly Johnson to approve the agenda as presented and seconded by Kim Cameron. **Motion adopted on a 4-0 vote.**

**Financial Report**

Statistics for July:

- Admissions for July are down from last year by 53 YTD, and the month of July was at 15 compared to 34 last year.
- Observation and extended days are down from July, but acute and swing saw an increase. Overall YTD, acute and swing are almost at 2019 levels, while observation and extended care are still below the 2019 numbers.
- OR activity is still holding the same numbers as 2019.
- GI procedures remain down, 48 in 2019 and 36 in 2020. Overall YTD we are at 76% of the 2019 numbers.
- ER visits increased in Kremmling from 2019, while Granby saw a decrease from last year. YTD numbers were up in Kremmling and down in Granby.
- Urgent care cases remain down both for the month of June and YTD.
- Overall clinic volume is 84% YTD from 2019.
- Imaging, lab services and rehab are still overall lower YTD from 2019.

**July Financials**

- Net revenue was at \$3.2M compared to budget of \$4M. Last year actual was \$4.1M.
- Salaries and benefits are at \$1.8M compared to budget of \$2.3M, sitting at 19% below budget.

- Total expenses are 11% under budget. Net operating income is \$204K compared to budget of \$658K and last year actual income was \$1.01M. Net income for the month is \$309K compared to budget of \$807K. Last year income actual was \$1.18M.

#### **YTD Financials**

- Total revenue is \$34.5M compared to budget of \$39.2M, which is 12% below budget.
- Net revenue is \$19.6M, compared to budget of \$24M which is 18% below budget. Last year actual was \$22.9M.
- Total salaries and benefits was \$12.8M compared to budget of \$14.6M, which is 12% below budget.
- Operating expenses was \$7.1M compared to budget of \$7.2M which is 10% under budget. Last year actual was \$7.1M.
- Net operating income was a loss of \$447K compared to budget income of \$1.7M. Last year actual income was \$2.4M.
- Net income was \$655K compared to budget of \$2.6M. Last year actual was \$3.4M.

Mikealena noted that the audit was not finalized for it to be presented tonight, and they received an extension. It should be presented at the September board meeting.

**Motion:** A motion was made by Kim Cameron and seconded by Kelly Johnson to approve the financials. **Motion adopted on a 4-0 vote.**

#### **Public Comment & Reports of Good News**

Tiffany Freitag and Andy Radzavich noted that the golf tournament happening next week sold out. They also received thank you notes from some 4-H kids thanking us for our sponsorship for the fair and rodeo.

#### **Consent Agenda**

**Motion:** A motion was made by Kelly Johnson to approve as presented and seconded by Chris Murphy. **Motion adopted on a 4-0 vote**

#### **Communication Log**

- Dr. Todd Odegaard is starting with up September 14 and will be a new PCP in Granby.
- Construction projects are still on track. Kremmling has steel being put up, and Granby has concrete on project and is preparing for concrete on the other side.
- We are working with public health and the school district in regards to COVID. The West Grand School District has tested 20 staff members voluntarily before school started. The new testing equipment is up and running.
- There has been positive movement with Synoptek. There are being more helpful in moving the information over to our new vendor.
- The board has had a few worksessions in the last month. One was a joint meeting with the foundation board, which was about board function, working with your CEO, and overall board

conduct. The other training was a Special District Association training for overall general board conduct, and SDA rules and regulations.

- There was discussion about adding a board member to the quality committee, and then also creating a construction committee to just stay up to date on the construction projects. Kelly Johnson was interested in joining the quality committee.
- Jason updated the board on the strategic plan. The draft plan was submitted to the board, and he would them to review the plan and we will discuss at the next board meeting.

### **New Business**

The board discussed holding a short worksession prior to each board meeting. They all agreed that having a worksession at 5:30 and then have the normal board meeting at 6:00 would work. Dinner would be served and any items that need to be clarified before the meeting could be taken care of.

**Motion:** A motion was made by Kim Cameron and seconded by Chris Murphy to hold a monthly worksession at 5:30 prior to the board meeting. **Motion adopted on a 4-0 vote.**

The board was presented resolution 2020-08-01, to close the PPP fund account at United Business Bank. The money that was put in the account to open it has since been transferred to a restricted account at Bank of the West.

**Motion:** A motion was made by Jodi Docheff and seconded by Kelly Johnson to close the checking account for PPP funds at United Business Bank. **Motion adopted on a 4-0 vote.**

The board discussed a proposed ordinance 2020-08-02, to extend the short term note with United Business Bank. After discussion, the board decided to table the ordinance until more information could be gathered.

### **Executive Session – 7:09pm**

**Motion:** A motion was made by Jodi Docheff and seconded by Chris Murphy to go into executive session to discuss subjects below. **Motion adopted on a 4-0 vote.**

**CRS #24-6-402(d)** – Specialized details of security arrangements or investigations; Risk Management

Non-board members invited to this executive session were Jason Cleckler and Josh Neff.

### **Executive Session – 8:00pm**

**CRS #24-6-402(e)** – Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators – Specialty Doctor Contract

Non-board members invited to this executive session were Jason Cleckler, Tom Coburn, Derek Ortnier, and Deb Plemmons.

Kremmling Memorial Hospital District  
Board of Directors Meeting  
Thursday, August 27, 2020

Page | 4

**Executive Session – 8:50pm**

**CRS #24-6-402(f)** – Personnel matters; CEO At-Risk Discussion

Non-board members invited to this executive session were Jason Cleckler, Derek Ortner, Tom Coburn, and Deb Plemmons.

**Resumption of Open Meeting – 9:30 PM**

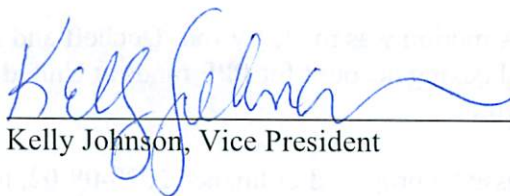
**Adjournment**

**Motion:** A motion was made by Kelly Johnson and seconded by Jodi Docheff to adjourn the meeting at 9:30 PM. **Motion adopted on a 4-0 vote.**

**NEXT REGULAR BOARD MEETING:** Thursday, September 24, 2020, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kelly Johnson, Vice President

Approval Date: 9/24/2020

Minutes taken by Rhonda Shearer