

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Medical Center
Board of Directors Meeting Minutes
Thursday, February 27, 2020

With meeting notice, Gary Bumgarner called the Kremmling Memorial Hospital District board meeting to order at approximately 6:00 PM.

Board members present: Bernie Murphy, President; Gary Bumgarner, Vice President; Kelly Johnson, Member; Carol Peterson, Member. Absent excused: Jodi Docheff.

Also present: Tom Coburn, Bethanie Reynolds, Derek Ortner, Josh Neff, Mikealena Horner, Dr. Rob Wissenbach, Cindy Multerer, Rhonda Shearer, Dr. Tong, Tiffany Freitag.

Agenda Approval

Motion: A motion was made by Gary Bumgarner to approve the agenda as presented and seconded by Carol Peterson. **Motion adopted on a 4-0 vote.**

Public Comments

Tiffany Freitag wanted the board to know that she is working on an informational brochure on the ballot question for SB 152. She let the board know that the annual Kremmling Health Fair will be held March 21 at the Wellness Center. The health fair in North Park will be held April 4. They will still do blood draws the week before. The annual BASH fundraiser for the hospital foundation is next Saturday, March 7th.

EMS Chief Robert Good

CEO Jason Cleckler introduced the new EMS Chief Robert Good. Robert has worked in the EMS field for the last 30 years down in Colorado Springs. He took a job with Grand County EMS in December as a captain, and then recently became the EMS Chief. He has hit the ground running, and is looking forward to working closely with the hospital district.

Reports of Good News

Carol Peterson attended the last seminar that Dr. Wisner has put on, and she has heard lots of good comments throughout the county about them. There has also been increasing attendance to these seminars which is great news.

Bethanie Reynolds notified that board that the hospital has recently earned a sleep study center accreditation. They are looking at starting the high altitude sleep studies the first week of April. We are one of 3 high altitude sleep study facilities in Colorado. We have partnered with Rural Sleep Solutions to bring this service to our facility.

Jason, Derek, Ray, and Tom recently attended a Lyons Club meeting in the Fraser/Winter Park area and updated them on the proposed expansion project, along with the other construction projects in Kremmling and Granby. The meeting went very well.

Derek told the board that the Mental Health Navigator Advisory Council held its first meeting since the hospital took over the program.

Minutes Approval

Motion: A motion was made by Gary Bumgarner and seconded by Bernie Murphy approving the minutes from the January 30, 2020 meeting. **Motion adopted on a 4-0 vote.**

Consent Agenda

None

Privileged for Approval

Motion: A motion was made by Carol Peterson to approve as presented and seconded by Kelly Johnson. **Motion adopted on a 4-0 vote.**

Policies and Procedures for Approval

There are 2 revised, 4 new, and 9 retired.

Motion: A motion was made by Kelly Johnson and seconded by Bernie Murphy to approve the policies as presented. **Motion adopted on a 4-0 vote.**

Quality Report

Bethany gave the board a quality report on the pharmacy. The outpatient services revenue increased over 300% from 2018. They had a vendor change in their medication take back program from expired medications, and the cost of those medications that were sent back was around \$65,000. Of that amount, we only received credit for around \$22,000. They are looking at the medications that we must keep on hand, and the goal by the end of the year is decrease the return medication cost by 25%. They will also be switching to a new pharmacy vendor, and in decreasing the number of delivery days, she anticipates an 11% cost savings.

Financial Report - December

- Patient volume was lower, but patient days were up. Surgical cases are up this year.
- Kremmling ED activity is steady, but has more urgent care cases than last year. Granby is up 3% over last year.
- Walden clinic is fully staffed for the year. Starting next month the Kremmling clinic will be fully staffed, so they will no longer have to close. The Granby clinic will also be fully staffed next month, so hopefully the visit numbers will increase there as well. Winter Park has been fully staffed all year and has shown a significant increase in volume.
- Imaging, lab, and rehab have been pretty steady throughout the year.

- Inpatient revenue was down from budget but was even with December 2018. Outpatient revenue was very close to what was budgeted. The contractals were at 40%, but net revenue was still \$3.2M, which was over 2018.
- Benefits are still a little on the high side. Contract labor continues to be higher than budgeted, as we struggle to fill some key positions.
- The net operating income was \$134,000 and net income for the month was \$319,000.

YTD Financials

- We were at \$63M in gross revenue. We budgeted 37% for contractals and that ended up being 40%, and our revenue still hit the budgeted amount for the year.
- Staff salaries and physician salaries were under budget, and benefits were over. Operating expenses were just barely above budget. Overall expenses are 3% under budget, and net operating income is 60% over budget for the year.

Motion: A motion was made by Carol Peterson and seconded by Kelly Johnson to approve the finances presented for December 2019. **Motion adopted on a 4-0 vote.**

It was noted that the auditors will be here in April.

Strategic Plan

There was some discussion on the strategic plan. Jason and Derek have been looking into some roadmaps for 1-3 years, and would like to have something back to the board hopefully in the next 90 days.

Update on USDA Projects

Tom needs a few more days to complete some items and then the paperwork will be with the loan committee for a few days. It will then be sent to national. They are still hoping for a construction start in April.

BOD Election Scheduled for 5/5/2020

Rhonda Shearer gave the board an election update. Everything is on track and all current deadlines have been met. There has been one nomination petition turned in, and the deadline is tomorrow.

SDA Compliance Calendar

They reviewed the calendar and we are in compliance.

Board Discussion

Kelly Johnson asked about the progress on the xray machine in Kremmling. Bethanie has submitted the grant to the state, and we should know by Monday, at the latest, if the grant was approved. They could not move forward until they heard on the grant. It was decided though that if the grant isn't approved, that we will just outright buy the machine and move forward.

Items to Discuss at Next Board Meeting

Jason Cleckler would like to continue discussion the on the USDA and construction projects, as well as an update on the Xray project.

Executive Session – 7:49pm

Motion: A motion was made by Bernie Murphy and seconded by Carol Peterson to go into executive session to discuss subjects below. **Motion adopted on a 4-0 vote.**

CRS #24-6-402(e) – Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

Non-board members invited to this executive session were Georgia Noriyuki, Tom Coburn, Derek Ortner, Josh Neff, and Jason Cleckler.

Josh Neff exited the executive session at 9:22 pm. The rest of the session was protected by attorney client privilege.

Resumption of Open Meeting – 9:55 PM

Adjournment

Motion: A motion was made by Bernie Murphy and seconded by Gary Bumgarner to adjourn the meeting at 9:55 PM. **Motion adopted on a 4-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, March 26, 2020, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.


Bernie Murphy, President


Gary Bumgarner, Vice President

Approval Date: 3/26/2020
Minutes taken by Rhonda Shearer