

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Health
Board of Directors Meeting Minutes
Thursday, January 27th, 2022

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:02 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kim Cameron, Secretary/Treasurer (tardy); Chris Murphy, Member; Gary Bumgarner, Member.

Also present: Jason Cleckler, Rebecca Norman (virtual), Thomas Coburn, Debbie Plemmons, Derick Lorentz, Tiffany Freitag, Kyle Stinnett, Cindy Multerer, Sarah Kay, David Buckley.

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Motion: A motion was made by Chris Murphy to approve the agenda as presented and seconded by Jodi Docheff. **Motion adopted on a 3-0 vote.**

Public Comments

No Public Comments.

Minutes Approval

Motion: A motion was made by Jodi Docheff to approve the November 18, 2021 minutes as presented and seconded by Chris Murphy. Gary Bumgarner abstained. **Motion adopted on a 3-0 vote.**

Reports of Good News

Tiffany Freitag gave a marketing report on the high school scoreboard. Middle Park Health has secured one out of three sponsorship spots and a design has been made. The school has decided not to go with Steele beams, but will instead find something that will work on the current beams. This will put this marketing strategy under the original anticipated budget. The board project is anticipated to be completed for the Joe Shields track meet on Friday, May 15th.

Gary Bumgarner asked if there would be a sign on each side of the board to get the individuals driving into town's attention. Mrs. Freitag stated that she was not sure at the time, but would get him an answer.

Mrs. Freitag also discussed the new employee wellness program that the hospital has set up for employees. The program is run by Rose Gamblin and is designed to encourage employees to become more aware of their own health both physically and mentally. For the month of January employees were encouraged to "move" for at least 22 days out of the month. Individuals that reported doing this were rewarded with a MPH water bottle.

Jodi Docheff honored and thanked former MPH Board Member, Kelly Johnson, for her dedication and commitment to Middle Park Health and congratulated her on her new role as Diagnostic Imaging

Director for the organization. Mrs. Johnson was presented with flowers and card for her service to the district.

Mrs. Docheff also welcomed Grand County Commissioner Candidate, Dave Buckley, who came to see the process of the board meetings and to support the district in whatever way he could.

Financial Report

Derick Lorentz presented an overview of the financials for 2021 as well as presented the 2022 budget.

EPSI Demonstration

Becca Norman gave a demonstration of the new program EPSI, which will be used to help the SLT and Directors in creating and viewing their budget in a more diligent and time efficient manner.

November/December 2021 Financial Approval

Motion: A motion was made by Gary Bumgarner to accept the November/December 2021 financials and was seconded by Kim Cameron. **Motion adopted on a 4-0 vote.**

Consent Agenda

Motion: A motion to accept the consent agenda was made by Gary Bumgarner and seconded by Christ Murphy. **Motion adopted on a 4-0 vote.**

Communication Log

Jason Cleckler discussed the decision between himself and Jodi Docheff had made to have three separate reports from the Senior Leadership Team in efforts to expand the knowledge and communication of the interworking's of the hospital from all four executive members.

CMO Update

Thomas Coburn discussed with the board the two new ER providers the hospital as acquired, Dr. Jessica Dill and Dr. Shawna Langstaff. Dr. Coburn mentioned the positive weekly virtual meetings that the ER providers have each Monday morning and the results that have come from those meetings. He also mentioned that the clinic providers have a bimonthly meeting that has also had very positive results.

There will be a strategic planning meeting for the surgery department to lay out new direction for the future. The goal of this meeting will be to change the structure to ensure equality throughout the department.

Dr. Coburn also discussed the new contracts that are being created for the providers. The new contracts also have equality in mind and will be streamlined across the board for all providers based on years of service/experience to their field. A spreadsheet is being made for further clarity for the providers so that they will understand exactly how and why they get paid the way that they do.

Lastly Dr. Coburn presented an update on the construction project. We are currently on phase 2 of the project and are pushing for the USDA loan to be finalized with the updated contract and preliminary architectural report.

In efforts for phase 2 to run smoothly a strategic plan has been adopted in which early on meetings will be held with contractors and appropriate individuals to ensure all steps are being taken accordingly. Part of this plan is to include a more diverse group of individuals looking at the project to ensure all steps are being made in a timely fashion.

Jason Clecker that they are now considering looking for an individual who can serve as an in house project manager, whose sole job and vision is dedicated to the project. This individual will ideally have years of experience in the hospital construction industry and will be a trusted and valuable resource to the hospital during the construction and completion of phase 2.

CNO Update

Deb Plemmons discussed COVID testing updates, in which she affirmed that the hospital is still utilizing the states help and having individuals go to Silver Creek to be tested for Covid due to a shortage in test kits. Mrs. Plemmons went on to explain the process by which the hospital gives patients with Covid symptoms tests, first with an antigen test and if that fails a PCR test.

Mrs. Plemmons also discussed the nation-wide blood shortage with the Red Cross down 34% in blood donations. Mrs. Freitag mentioned that she is currently looking for a blood drive for interested employees to participate in. Right now the earliest one is February 17th at the extension hall.

Mrs. Plemmons continued to discuss the intricacies of the process of ordering blood for the hospital and the safety measure they are taking to ensure that the hospital will have enough and that the resources are reliable. She also mentioned and discussed Covid treatments and how the hospital is working with the government on the supply and demand functionalities of the medications that are being used to treat drastic cases.

CEO Update

Jason Cleckler discussed the strategic plan in regards to employee engagement. Two virtual town hall meetings were held in the month of January in which a rough estimate of 125 employees participated. In the town hall Becca Norman discussed the companies financials as employees in past surveys had asked for a deeper understanding of how the hospital was doing financially. Deb Plemmons updated employees on some news and pertinent department information in efforts to keep people informed with transparent information.

Mr. Cleckler discussed some upcoming outreach events including the Lion's Club in Fraser. This outreach is intended to inform the Lion's Club of all the new information revolving around the Fraser Hospital project, but also to introduce to them our Orthopedic Surgeon, Dr. Pfeiffer.

In addition to the Lion's Club plans have been made to meet with the Winter Park Town Council to give them updates and discuss what the new hospital will mean to their community.

Meetings have been set up with the Denver Health clinic to introduce Dr. Ratcliff, General/Trauma Surgeon, as well as Dr. Pfeiffer, Orthopedic Surgeon. This introduction is to encourage and build a deeper relationship with Denver health in efforts for them to feel even more secure in the doctors that they are sending their patients to.

Mr. Cleckler mentioned that the Health Fair will be held in Kremmling during the end of April.

Also discussed was the partnership that has been made with Dr. Howell, OBGYN. Mr. Clecker mentioned the importance and value that this relationship has brought to the community as members can now make clinical appointments with her at our facilities instead of driving a further distance for those health care needs.

Mr. Cleckler also disclosed new information in reference to the potentiality of our hospital obtaining a spine surgeon. While we have a partnership with Vail/Summit Orthopedics they have offered their support in our facility pursuing a spinal surgeon and having that as another resource for this community. Adding this into our tool belt will enable the hospital not only to serve its community at a larger and much needed capacity, but it will also bring in a financial benefit to the organization that will help fund it in many ways.

Mrs. Docheff asked if the OR had the capacity to take on a whole new department. Both Dr. Coburn and Mr. Cleckler discussed that while the OR's schedule appears full on paper, it has the capacity to introduce this department without disrupting the other departments that are working in the facility simultaneously. The only equipment that would be needed would be two spine trays which would cost the hospital between \$40,000 to \$60,000, which could be paid off in one to two surgeries.

Mrs. Docheff asked if the rehab services that our facility provides would be adequate for serving spinal surgery patients. Mr. Cleckler answered her question stating that a partnership has been made with Boulder Orthopedics, in which they have excitedly agreed to assist our physical therapists with any and all training that may be needed to serve these types of patients.

Dr. Coburn mentioned that the previous week they had met with the Cardiology department from Centura Health and built a partnership in which they agreed to come help our facility with CME (continuing medical education). The hope is that this will help jumpstart our organizations Cardiac and Pulmonary Rehab services This will be crucial to serving our community as it will prevent individuals to have to go to Denver for simple operations such as stress tests and the like.

Employee Engagement Survey

Sarah Kay discussed the employee engagement survey and went over next steps. Overall the employee survey went very well as we had a 72% participation rate this time compared to the 64% participation rate for the survey done in March. Mr. Cleckler has read all 300 comments that were made in this evaluation and shared the feedback with the senior leadership team. They are excited to move forward with the newfound feedback from employees and implement strategic plans in which the concerns that

were so evidently spoken are resolved as well as ensuring the right steps and measures are taken to continue to do what they are doing right. Another pulse survey is planned sometime between the end of June and the beginning of July.

Resolution for Approval:

A request was made by Cindy Multerer that a new posting place should replace the current one at the Kremmling facility. Instead, now the new posting should be placed outside of the office of the potential DEO and Business Administrative Assistant, Kyle Stinnett.

Motion: A motion was made by Jodi Docheff to accept the resolution for adopting a new posting location for all legal notices (resolution No 2022-01-02) and was seconded by Gary Bumgarner. **Motion adopted on a 4-0 vote.**

BOD Election Scheduled for 5/3/2022

Kyle Stinnett was nominated the Designated Election Official for the upcoming board member election.

Motion: A motion was made by Jodi Docheff to accept resolution (No 2022-01-01) to Hold a Regular Election and to Appoint a Designated Election Official (Kyle Stinnett) and was seconded by Gary Bumgarner. **Motion adopted on a 4-0 vote.**

New Business

No new business reported.

Old Business

No old business reported.

Resolutions

No new resolutions.

Board Discussion

No board discussion.

Short Break taken before Executive Session – 8:10 pm

Executive Session – 9:12 pm -

Motion: A motion was made by Jodi Docheff and seconded by Chris Murphy to go into executive session to discuss subjects below. **Motion adopted on a 4-0 vote.**

Executive Session – 9:17 pm -

CRS #24-6-402(4)(e) – Matters Concerning Community Relations

Non-board member invited to this executive session were Jason Cleckler, Tom Coburn, and Deb Plemmons. Board members present: Jodi Docheff, Gary Bumgarner, Kim Cameron and Chris Murphy.

CRS #24-6-402(F) – Personal Matters Regarding CFO Position

Non-board member invited to this executive session were Jason Cleckler, Tom Coburn, and Deb Plemmons. Board members present: Jodi Docheff, Gary Bumgarner, Kim Cameron and Chris Murphy.

Resumption of Open Meeting –10:33 PM

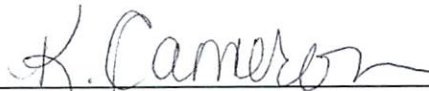
Adjournment

Motion: A motion was made by Jodi Docheff and seconded by Chris Murphy to adjourn the meeting at 10:37 PM. **Motion adopted on a 4-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, February 24th, 2021, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kim Cameron, Secretary/Treasurer

Approval Date: 2.24.2022

Minutes taken by: Kyle Stinnett

REVENUE CYCLE Business Plan 2022

As we continue our journey, we realize sustained success depends on inspiring the principles of excellence and igniting the passion of every employee of MPH Revenue Cycle. We will remain dedicated to purposeful, worthwhile work, and making a difference in the lives of our patients.