

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Health
Board of Directors Meeting Minutes
Thursday, February 24th, 2022

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:03 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kim Cameron, Secretary/Treasurer; Chris Murphy, Member; Gary Bumgarner, Member – absent, excused.

Also present: Jason Cleckler, Deb Plemmons, Thomas Coburn, Rebecca Norman, Tiffany Freitag, Chad Nachtrieb, Kyle Stinnett, Christina Lockhart, Jubil Young, Dawna Heller, Lori Nowitzki (virtual), Grace Aguirre (virtual), Kathryn Warner (virtual), Jamie Jensen (virtual), Bethany Heeney (virtual), Shannon Pacheco (virtual), Spencer Gunn (virtual), Beth Bragalone (virtual), Kelly Clasen (virtual), Jamie Flores (virtual), and Andy Radzavich (virtual).

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Motion: A motion was made by Chris Murphy to approve the agenda as presented and seconded by Kim Cameron. **Motion adopted on a 3-0 vote.**

Public Comments

- Tiffany Freitag introduced Chad Nachtrieb, who is the AD at West Grand High School. Chad thanked the board and the hospital for their donation of the funds needed to install and erect a score board. Middle Park Health will be advertised on a 2' x 16' section on the score board and will be lit with improved LED lights. The current plan is that the score board will be erected no later than the Joe Shields track meet on Friday, May 15th.
- The board asked if it would be possible for another sign/banner to go on the back of the board in efforts to get visibility during the day from the road.

Minutes Approval

Motion: A motion was made by Jodi Docheff to approve the February 24th, 2022 minutes with suggested amendments and seconded by Chris Murphy. **Motion adopted on a 3-0 vote.**

Reports of Good News

- Andy Radzavich discussed the BASH event and the high expectations the foundation had for the event. One of the donors made a financial promise to match up to \$125,000. He also noted that the Foundation has been out in the community raising awareness and was able to get a commitment of \$50,000 to the Fraser project from the town of Winter Park
- Tiffany Freitag gave the report of the employee wellness program which is being ran by Rose Gamblin. During the second month of this program they had more participation than was expected and they are excited to continue moving forward with this program in the months to come.
- Rose Gamblin is also in charge of the youth sports program, which has continued to evolve. The basketball team will have their home tournament this upcoming weekend and volleyball will begin the following month.
- Kim Cameron gave a good report and appreciation for Dr. Mauer reaching back out to her husband after being a patient in the hospital.

Department Presentation:

- The Revenue Cycle Department gave a presentation via zoom that included the entirety of the department. They discussed how things are running and how we look to improve in the future.
- Team Innovate was represented by Jamie Jensen and she discussed the results of the employee survey that was done in the fall of 2021. Overall the results were better than expected and Team Innovate is excited to continue moving forward with future surveys in efforts to continue making our employees feel valued in our facility. Goals are being conducted both across the organization and in the department that will support the desired outcomes that Team Innovate and SLT are looking to take the organization in.

BOD Bylaws:

- Jason Cleckler telephoned Georgia Noriyuki to ask some clarifying questions about the BOD Bylaws. Deb Plemmons asked for greater clarification around board member attendance policy and what parameters the board had to take action against a potential violation of that policy. The revision that was decided upon was that if a board member has three unexcused absences from meetings, the board has the power and authority to remove that person from office and fill that position by appointment.

Financial Report - January

Becca Norman reviewed January Financials.

	January			YTD			Percentage
	2020	2021	2022	2020	2021	2022	Change over 2021
Inpatient Activity							
Admissions							
MPMC	11	25	10	11	25	10	-60%
Transfers	40	49	47	40	49	47	-4%
Total	51	74	57	51	74	57	-23%
% @ MPMC	22%	34%	18%	22%	34%	18%	
Patient Days							
Observation	10	18	33	10	18	33	79%
Acute	61	21	34	61	21	34	60%
Swing	55	56	35	55	56	35	-38%
Extended	186	97	97	186	97	97	0%
Total	312	193	199	312	193	199	3%
	January			YTD			
	2020	2021	2022	2020	2021	2022	
OR Activity							
Surgical Cases	27	24	33	27	24	33	38%
GI Procedures	30	21	35	30	21	35	67%
Pain injections		11	25		11	25	
ER Activity							
Kremmling	110	81	103	110	81	103	27%
Granby	437	348	377	437	348	377	8%
Total	547	429	480	547	429	480	12%
UC K	25	8	19	25	8	19	138%
Clinic Activity							
Walden	246	181	163	246	181	163	-10%
Kremmling	343	320	310	343	320	310	-3%
Granby	535	656	635	535	656	635	-3%
Winter Park	524	302	453	524	302	453	50%
Grand Lake	192	96	121	192	96	121	26%
Total	1,840	1,555	1,682	1,840	1,555	1,682	8%
Other Services							
Imaging	946	900	1,002	946	900	1,002	11%
Lab	4,431	4,818	4,721	4,431	4,818	4,721	-2%
Rehab	3,389	2,570	2,460	3,389	2,570	2,460	-4%

Revenue – Revenue for January was unfavorable by 2% to budget (\$116,363). The contractual adjustments were unfavorable to budget by 6%, and Net Revenue was 8% (\$277,195) unfavorable to budget.

Salaries & Benefits – Salaries and Wages are unfavorable to budget by 3% (\$50,384). Benefits are favorable to budget by 33% (\$221,433). Overall salaries and benefits are 8% (171,049) favorable to budget.

Operating Expenses – Operating expenses came in 16% favorable to budget (\$218,229).

Other Revenue Expenses - Other expenses are unfavorable to budget by 20% (\$80,415).

Net Income – Net income came in 13% favorable to budget (\$31,667).

Days Cash On Hand Fully Restricted - 74 Days

January 2022 Financial Approval

Motion: A motion was made by Kim Cameron to accept the January 2022 financials and was seconded by Chris Murphy. **Motion adopted on a 3-0 vote.**

Resolution 2022-24-02 – Cliffview Bank Account

Motion: A motion was made by Kim Cameron to accept Resolution 2022-24-02 – Cliffview Bank Account and was seconded by Jodi Docheff. **Motion adopted on a 3-0 vote.**

Consent Agenda

Motion: A motion to accept the consent agenda was made by Jodi Docheff and seconded by Kim Cameron. **Motion adopted on a 3-0 vote.**

SDA Compliance Calendar

- 1) Update on Election Process: Kyle Stinnett gave an update on the election process for the three Board Member seats (three year terms) that are coming up for election on May 3rd, 2022. As of the February 24th meeting there had only been two individuals turn in self-nomination forms (Jodi Docheff and Michael Ritschard). February 25th is the final day to submit a Self-Nomination form to the DEO's office and February 28th is the last day for Write-In Nominations.
- 2) Appointment of Board Member: Jodi Docheff invited Dawna Heller to consider stepping into the vacant board position and Dawna accepted the invitation.

Motion: A motion to appoint Dawna Heller to fill the position of former board member, Kelly Johnson was made by Chris Murphy and seconded by Kelly Johnson. **Motion adopted on a 3-0 vote.**

Communication Log

CMO Report

Thomas Coburn discussed the construction report. Phase 1 is being finalized as there has been some door access issues, however card access for those doors is quickly approaching. This transition will be starting in Granby and moving to Kremmling over a short period of time.

Phase 2 (Fraser Project) has received the architectural review, which is turned into the state. This review has the cost of the project, blueprints, and completed surveys, all of which must be approved by and signed off by the State Architect. Once this approval has been made the hospital can begin looking for a contractor.

In addition, the USDA representative responsible for our loan is asking the hospital for documents of need for the project in Fraser. The hospital is putting together the increasing sales tax, which has been over 20% per year for the last 3 years.

Provider burn out has been a hot topic recently and at the last Medical Executive Committee meeting Jason came up with a few suggestions on how we could better serve our providers and prevent this burnout from occurring. COVID-19 has been detrimental to the industry. Many ideas are being fleshed out, but the ultimate goal is to get all of the providers together outside of work hours to discuss this.

Jason Cleckler also mentioned that in regards to the Fraser Project the hospital is working on letters of support. The hospital has been in touch with the Fraser Council, in which the Mayor did get back in touch with the hospital stating that Fraser would write a letter of support.

Thomas Coburn, Becca Norman, and Jason Cleckler had a call with Senator Bennet the week prior to ask for a letter of support from his office as well. Senator Bennet's office wrote a letter for the Phase 1 project and has agreed to write an additional letter of support for the Phase 2 Fraser Project.

The Kremmling ER door has been a topic of discussion in previous board meetings and it is understood that a change needs to take place to ensure patients are attended to and taken care of during all hours of operation. In response to this need it has been decided that a Unit Secretary needs to be on site during hours in which the Clinic does not have Front Desk Associates available to let patients in the door.

CNO Report

Deb Plemmons gave an update on the positivity rate for the county for COVID-19. We are currently sitting at 10.6% today and yesterday were at 12.5%, which proves the county is in a downward trend of positivity compared to two weeks prior where the county was close to 40% positivity.

The county is having a meeting next Thursday in regard to state testing facilities that Deb Plemmons will attend. The hopes for clear vision in the future for what testing will look like if the state pulls out their state testing facilities.

In addition to the state potentially putting a stop to their own testing facilities, this also disrupts the supply chain. We are still able to do antigen testing and our interim Laboratory Director, Jessica Page, has placed a supply order a few weeks ago, with no news of when we will receive shipment.

Vaccination numbers have also decreased over the past several weeks. The thought is that everyone who desires to get vaccinated has already done so or the county is losing interest in doing so.

There have been a few patients that we have treated for COVID-19 and those treatments have been covered by the state.

Sleep studies have started this past week. So far we have had three patients come through and next week another three are scheduled. George Rojas, who is the Surgical Services Director, has been working closely with the representative who does the testing in our facility. This testing is taking place in the new inpatient area in the Granby facility.

CEO Report

Jason Cleckler reported that per the strategic plan we have had the opportunity to review the possibility of introducing spine surgery as one of our services to the county. We are happy to announce that the board has officially approved the credentialing, as of tonight, the first provider for spine surgery, Dr. Curry. Jason has constructed a contract with Dr. Curry that allows him to see patients in our facilities.

We are undergoing all of the necessary steps to ensure that Dr. Curry is set up properly and has all of the tools needed in Epic to perform at a professional level.

Tiffany Freitag is working on a strategic marketing plan to advertise for these new services.

Our hopes are that by the end of March, Dr. Curry, will be able to see his first patients with us in the specialty clinic and potentially starting surgeries as soon as April. This is a major step forward in the hospital's desire to provide services to our community and keep them local.

The CHA Rural Health Conference is coming up March 2nd through 4th in Golden, Colorado. We have a team that consists of Jodi Docheff, Jason Cleckler, Thomas Coburn, Deb Plemmons, Dani Kloepper, Laura Wooldridge, and Becca Norman who will be going to represent Middle Park Health. This event will be a time for participants to not only see the capital and how it operates, but also to talk to legislators in efforts to ask important questions and raise awareness of critical issues in our district.

Jason Cleckler brought a consideration to the board that the finance team would provide a broken down and condensed version of the financial packet that would be brought to future board meetings. This condensed version would help give an overall view of how the organization is doing without diving into the finer details without need. A full financial packet would still be included in the board packet; however, a summary would be discussed at future board meetings if the board agrees that this is something they would be opened minded to trying.

Jason Cleckler assured the board that whatever data the board desired to see in this condensed version would be presented and any questions regarding the financial packet would be open for discussion at any board meeting.

Jodi Docheff suggested that they discuss what would be included in the board meeting at the next finance committee meeting.

New Business

No new business reported.

Old Business

No old business reported.

Resolutions

No new resolutions.

Board Discussion

No board discussion.

Adjournment

Motion: A motion was made by Kim Cameron and seconded by Chris Murphy to adjourn the meeting at 8:48 PM. **Motion adopted on a 3-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, April 28th, 2022, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kim Cameron, Secretary/Treasurer

Approval Date:

4.28.2022

Minutes taken by: Kyle Stinnett