

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Health
Board of Directors Meeting Minutes
Thursday, April 28, 2022

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:03 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kim Cameron, Secretary/Treasurer; Chris Murphy, Member; Gary Bumgarner, Member, Dawna Heller, Member.

Also present: Jason Cleckler (Virtual), Deb Plemmons, Thomas Coburn, Derick Lorentz (Virtual), Rebecca Norman, Tiffany Freitag, Christina Lockhart, Andy Radzavich, Jubil Young, Kyle Stinnett, Josh Neff (Virtual), Mikealena Horner (Virtual).

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Motion: A motion was made by Chris Murphy to approve the agenda as presented and seconded by Kim Cameron. **Motion adopted on a 5-0 vote.**

Public Comments

There were no public comments.

Minutes Approval

Motion: A motion was made by Jodi Docheff to approve the February 24th, 2022, minutes and seconded by Chris Murphy. **Motion adopted on a 4-0 vote.** Gary Bumgarner – abstained.

Motion: A motion was made by Gary Bumgarner to approve the special meeting minute held on March 29th, 2022, and seconded by Kim Cameron. **Motion adopted on a 5-0 vote.**

Reports of Good News

- Gary Bumgarner stated his admiration for the job that Rose Gamblin did with the volleyball tournament.
- Tiffany Freitag mentioned that Rose Gamblin is also heading up the adult soft ball league that will be happening over the summer as well as the youth baseball.
- Tiffany Freitag also reported that the scoreboard is on its way to be installed with the hope to have it finalized by the Joe Shields Track Meet in May.

- Tiffany Freitag also mentioned a reminder that the Hospital is holding a Health Fair at the Wellness Center on Saturday, April 30th.
- Jodi Docheff welcomed Dawna Heller as an official board member.
- Gary Bumgarner thanked the maintenance crew for their outstanding work on the exterior of the Wellness Center.

Financial Report – February/March

Becca Norman reviewed February/March Financials.

February & March 2022 Income Statement

LineDescription	February Actuals	March Actuals	YTD Through March Actuals	YTD Through March Budget	Variance	Percent Variance
REVENUE						
Inpatient	508,527	343,606	1,250,676	1,210,495	40,181	3%
Outpatient Revenue	6,216,867	6,052,100	18,064,560	17,721,003	343,557	2%
TOTAL REVENUE	6,725,394	6,395,705	19,315,236	18,931,499	383,737	2%
CONTRACTUAL ADJ						
Contractual	3,100,188	2,771,141	8,545,926	7,840,700	(705,226)	-9%
Bad Debt	273,872	365,560	942,629	491,249	(451,380)	-92%
Charity Care	3,912	5,709	10,651	122,025	111,374	91%
TOTAL CONTRACTUAL ADJ	3,377,973	3,142,410	9,499,206	8,453,974	(1,045,233)	-12%
NET REVENUE	3,347,422	3,253,295	9,816,029	10,477,525	(661,495)	-6%
SALARIES AND BENEFITS						
Salaries & Wages	1,459,174	1,752,570	4,848,129	4,758,000	(90,129)	-2%
Benefits	539,588	579,543	1,562,204	1,993,520	431,315	22%
TOTAL SALARIES AND BENEFITS	1,998,762	2,332,113	6,410,333	6,751,520	341,187	5%
OPERATING EXPENSES						
Contract Labor	166,451	77,154	311,555	218,973	(92,581)	-42%
Professional Services	55,000	59,958	218,562	186,250	(32,312)	-17%
Purchased Services	414,542	312,320	937,255	1,122,892	185,638	17%
Supplies	325,354	359,179	1,006,281	926,798	(79,482)	-9%
Legal	14,919	4,757	22,099	12,500	(9,599)	-77%
Audit/Consulting	-	-	-	25,000	25,000	100%
Insurance	11,896	11,896	35,688	37,500	1,812	5%
Depreciation	180,354	180,354	541,062	694,250	153,188	22%
Other interest expense	105,068	103,473	321,027	410,500	89,473	22%
Leases	46,451	45,778	136,453	116,627	(19,825)	-17%
Repairs & Maintenance	27,387	17,394	44,996	44,925	(71)	0%
Utilities	50,483	52,722	148,733	123,750	(24,983)	-20%
Minor Equipment	34,231	8,103	43,171	57,201	14,029	25%
Travel & Education	8,377	11,568	62,164	90,800	28,636	32%
Licenses & Dues	3,338	16,214	26,915	32,706	5,791	18%
Advertising/Comm Relations	9,824	18,267	47,938	74,500	26,562	36%
Misc	792	-	9,541	19,009	9,468	50%
TOTAL OPER. EXPENSE	1,454,468	1,279,137	3,913,437	4,194,182	280,745	7%
NET OPER. INCOME	(105,809)	(357,955)	(507,741)	(468,177)	(39,564)	-8%

NET OPER. INCOME	(105,809)	(357,955)	(507,741)	(468,177)	(39,564)	-8%
OTHER REV & EXP						
Interest - Other	281	3,235	4,896	-	4,896	-100%
Tax Revenue	84,454	74,566	245,602	243,750	1,852	1%
Other Revenue	141,829	2,714,102	2,855,944	154,250	2,701,694	1752%
Provider Fee	232,308	232,398	697,104	804,366	(107,262)	-13%
TOTAL OTHER REV & EXP	458,873	3,024,300	3,803,547	1,202,366	2,601,181	216%

February 2022 Financial Approval

Motion: A motion was made by Gary Bumgarner to accept the February 2022 financials and was seconded by Kim Cameron. **Motion adopted on a 5-0 vote.**

March 2022 Financial Approval

Motion: A motion was made by Gary Bumgarner to accept the March 2022 financials and was seconded by Dawna Heller. **Motion adopted on a 5-0 vote.**

Additional Capital Funding Requested for Vehicle Upgrades

Becca Norman presented a request for proposal motion to grant an additional \$60 thousand in Capital approval (totaling \$125 thousand) to go towards vehicles that we will be attributing to grant funds.

Motion: A motion was made by Kim Cameron to accept the additional capital funding request for vehicle upgrades and was seconded by Chris Murphy. **Motion adopted on a 5-0 vote.**

Resolution 2022-24-02 – Cliffview Bank Account

Motion: A motion was made by Kim Cameron to accept Resolution 2022-24-02 – Cliffview Bank Account and was seconded by Jodi Docheff. **Motion adopted on a 3-0 vote.**

COVID-19 Breakdown

Becca Norman gave a presentation on the COVID-19 Breakdown. Overall, the breakdown Showed that we have been wise in saving the money that has been given to us for COVID-19 Relief in the case that the government asks us to pay it back. We are currently applying for programs that will grant this debt relieved and will update the board as that becomes more of a reality.

Resolution 2022-04-01

Motion: A motion was made by Gary Bumgarner to accept the Resolution 2022-04-01 for the United Business Bank Loan and was seconded by Kim Cameron. **Motion adopted on a 5-0 vote.**

Employee Retention Tax Credit

Motion: A motion was made by Jodi Docheff to accept the Employee Retention Tax Credit and was seconded by Gary Bumgarner. **Motion adopted on a 5-0 vote.**

Consent Agenda

Motion: A motion to accept the consent agenda was made by Kim Cameron and seconded by Chris Murphy. **Motion adopted on a 5-0 vote.**

Communication Log

CMO Report

Dr. Thomas Coburn discussed that we do not currently have pain management, however there are steps in place to resolve this dilemma. Jason Cleckler and Dr. Coburn are working with external recourses to find pain management individuals in efforts to fill this need.

Dr. Coburn also gave a report on the Fraser Construction Project. The application is in and has been a much smoother experience compared to the application that was filled out three years prior. The team met with Senator Bennet and many others to combine a total of 12 letters of support for this project. All financials are in with the exception of the audited financials. Once the audited financials come in everything will be complete for the application and the feasibility study will be finished and submitted.

In our local office we work with a representative named Joe Montgomery. Mr. Montgomery sends everything we submit to him to his supervisor Annita. Together, Annita and Mr. Montgomery are bringing everything we have submitted next week to a director in D.C. Once Annita and Mr. Montgomery approve, we can deliver our PAR (Preliminary Architectural Review) to the state architect. When the state architect approves the PAR, we are allowed to advertise and select a contractor. From there we will obtain an emergency maximum price bid and then hire the contractor.

When we submit our PAR to the state architect, we can then file our paperwork for a building permit, which according to our addendum, we have to do this by July 31st, 2022. Once a contractor is hired, we must pull the permit, which has to be done by the end of November.

Employment needs and housing was discussed among the Board Members and SLT for this project.

CNO Report

Deb Plemmons reviewed the changes to the BOD Bylaws in efforts to get a motion to approve them. The board did approve the bylaws; however, Gary Bumgarner made a motion that the new board members who will take their office in June be the ones to approve this resolution. The resolution will be brought back up and voted on in the June meeting.

Deb Plemmons continued to discuss how they are preparing for the Rainbow gathering that will be happening for the duration of the month of July.

Hospital Week is May 9th – 12th. Each day will be filled with a celebratory theme in which events and prizes will be given out to thank and acknowledge all of our workers. In addition to this, May 6th – 12th is Nurses Week. On Thursday, May 12th the hospital will be doing an official Nurses Award at 5:30pm in the Granby Facility. Nomination forms have been given out and people have nominated different nurses for different categories.

Radiology has been installing a new X-Ray room and it should be complete in the next few weeks.

CEO Report

Jason Cleckler discussed some of the outreach that the organization has done recently. The previous week Jason Cleckler, Tiffany Freitag, and Christina Lockhart all met with Senator Hickenlooper along with other board members and officials in the area to have a general discussion about healthcare in this region, which included broadband.

A town hall meeting took place in Fraser the previous week to open up discussion to the public in regard to the Fraser Project. The results were overwhelming support from the community and really good questions that were encouraging.

Jason Clecker and Dr. Jason Stuerman met with Bob Glarner, who is the new owner of Granby Ranch. The meeting was to show Bob Glarner the hospital, but also to see if a partnership was able to be met to support the hospital.

Some of our nurses met with a high school CAN class to go over first aide and the results were overwhelmingly positive.

Next week is a Career Fair at the high school in Kremmling that MPH plans on having several stations up to represent our organization and see if there is interest within the school.

Jason Clecker also discussed a Portable CT Scanner that will be leased weekly and utilized while the CT Machine is down but will further support the hospital in the future by having it available in the ER.

Centura Transition

Josh Neff discussed a transition that will be happening on the Centura level. Josh Neff will be moving out of his current role and into a CEO position within the Centura environment. A national search will be conducted to find a candidate to replace Mr. Neff, however a consideration is being brought to the table to restructure how Centura is going to manage the rural hospitals they serve. In the coming months more information will be given as to how this transition will take place.

Construction Projects Breakdown

Mikealena Horner gave a brief presentation on the breakdown of costs for the construction projects that have been conducted in both the Kremmling and Granby locations. In total the organization has spent \$831,251 out of the projected \$895,000 approved budget. This makes the organization \$63,749 favorable to budget.

New Business

No new business reported.

Old Business

No old business reported.

Board Discussion

No board discussion.

Short Break taken before Executive Session – 8:02 pm

Executive Session – 8:07 pm -

Motion: A motion was made by Jodi Docheff and seconded by Chris Murphy to go into executive session to discuss subjects below. **Motion adopted on a 5-0 vote.**

Executive Session – 8:16 pm -

Vacant Land: 24-6-402(4)(a), C.R.S.

Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. Exception: Not available where a member of the governing body has a personal interest in the transaction.

Strategic Planning Related to Business Development and Opportunity: 24-6-402(4), C.R.S.

Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.

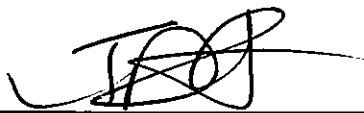
Non-board member invited to this executive session were Jason Cleckler, Tom Coburn, Deb Plemmons, Tiffany Freitag, Andy Radzavich, and Jubil Young. Board members present: Jodi Docheff, Kim Cameron, Gary Bumgarner, Dawna Heller and Chris Murphy.

Resumption of Open Meeting –9:52 PM

Adjournment

Motion: A motion was made by Chris Murphy and seconded by Kim Cameron to adjourn the meeting at 9:52 PM. **Motion adopted on a 5-0 vote.**

NEXT REGULAR BOARD MEETING: Thursday, May 26th, 2022, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.



Jodi Docheff, President



Kim Cameron, Secretary/Treasurer

Approval Date: 5/26/2022

Minutes taken by: Kyle Stinnett