

**KREMMLING MEMORIAL HOSPITAL DISTRICT**  
**d/b/a Middle Park Medical Center**  
**Board of Directors Meeting Minutes**  
**Thursday, May 27, 2021**

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:06 PM. The meeting was held in the Wellness Center Meeting Room and virtually by Zoom.

Board members present: Jodi Docheff, President; Kelly Johnson, Vice-President; and Chris Murhpy, Member. Gary Bumgarner, absent/excused; Kimberly Cameron, Secretary/Treasurer, absent/excused.

Also present: Jason Cleckler, Derek Ortner, Deb Plemmons, Mikealena Horner, Rebecca Norman, Derick Lorentz (zoom), Tiffany Freitag, Tom Coburn (zoom) and Rhonda Shearer.

There were no conflicts of interest disclosed at the beginning of the meeting.

**Agenda Approval**

**Motion:** A motion was made by Kelly Johnson to approve the agenda as presented and seconded by Chris Murphy. **Motion adopted on a 3-0 vote.**

**Public Comments**

There were no public comments

**Minutes Approval**

**Motion:** A motion was made by Jodi Docheff to approve the April 29, 2021 minutes as presented and seconded by Chris Murphy. **Motion adopted on a 2-0 vote. Kelly Johnson abstained.**

**Reports of Good News**

Jason Cleckler introduced Rebecca Norman, who has joined our team as a financial analyst.

**Construction/Marketing Update – Tiffany Freitag**

Tiffany gave the board an update on a few different topics.

**Construction:** She is using social media, the newspaper, our website and employee emails to get information out. She is posting sneak peek videos, time lapse videos, and pictures. She is working on interior signage and furniture is being moved in. There will also be official ribbon cutting ceremonies.

**Summer Events:** A lot of summer events are returning this year that the hospital will be participating in, and she will be recruiting volunteers to help. The annual BASH fundraiser is coming up June 12<sup>th</sup>. The event is sold out but as COVID restrictions are lowered, they are able to sell more tickets. They have secured a 100% from proceeds from a local donor. They currently have \$70,000 in sponsorships and \$88,250 in total gross sales so far. Their goal is to net \$100,000 before the match. The BLAST golf tournament will be August 31, and the health fair will be September 18.

### **Financial Report**

Derek Lorentz went over the balance sheet.

- We have \$20.4M in total cash and cash equivalent, which does include the restricted cash included. It also includes any CARES act dollar and Medicare advance payments.
- Net patient AR is \$7.1M, other account receivable is \$1.6M.
- Total current assets are \$30.4M. Total land improvements, buildings and improvements, equipment and gross property and equipment is \$16.7M. Total construction in progress is \$11.8M.
- Total current liabilities are \$5.8M and total long term debt is \$32M.

He also gave the April 2021 financial reports.

- Gross revenue is at \$5.7M, the net operating revenue was at \$3.3M.
- Salaries and wages are at \$1.4M, and total operating expenses were \$3.09M
- Net income is \$367K.

YTD Financials:

- Gross revenue is at \$23.3M, and the net operating revenue is \$12.8M.
- Salaries and wages are at \$5.9M, and the total operating expenses were \$12.3M.
- Net income is \$1.5M.

Below are the April 2021 and YTD statistics:

- Admissions increased from 37 in 2020 to 5970 in 2021, although there was a decrease from last month down from 50.
- Observation days for April saw an increase of 214% over last year, or 35 additional days. Acute days are at 78, which is down from 126 last year. Swing days saw an increase of 203%, or 130 more days. Extended care days are at 455, which is up from 420 last year.
- OR cases are up 9 cases from last year, while GI cases increased 163%, or 68 cases.
- ER activity in Kremmling and Granby, along with urgent care, are both down from last year. Kremmling was at 79% from last year and Granby was at 99%.
- Clinic activity overall was at 112% of last year, although Granby and Kremmling clinics saw the increase the most. Walden is currently at 101%.
- Imaging, Lab, and Rehab services all saw an increase over last year. Lab has seen the biggest increase at 137%, followed by Rehab at 124% and Imaging at 123%.

### **April Financials**

**Motion:** A motion was made by Kelly Johnson to accept the April 2021 financials and seconded by Chris Murphy. **Motion adopted on a 3-0 vote.**

### **Consent Agenda**

**Motion:** A motion was made by Chris Murphy to approve the consent agenda and seconded by Jodi Docheff. **Motion adopted on a 3-0 vote.**

### **Communication Log**

- Derek gave the board a clinic update. We recently completed a state RHC survey in the North Park clinic. It was a very rigorous survey, and we passed with no deficiencies. He applauded Christina and the whole team for a great job. There is a new front desk assistant who will be working in Grand lake and Winter Park.
- Jason Cleckler updated the board on the strategic plan and employee satisfaction survey. The committee has been formed and have their first meeting next week. Deb and Kayla are also working on revamping the daily safety huddle and will have more details out in the next few weeks.
- Derek Ortner gave a construction update. His current projections show a \$933,583 budget shortfall, but with remaining contingencies and the \$875,000 capital request at the start of the project, he is looking at a \$222,549 surplus in funding. Our contractor may have to extend the project into July which could expend some of their surplus, and there is some minor electrical and mechanical work that isn't accounted for yet. Granby is currently 93% complete and Kremmling is at 74%.
- Deb noted there wasn't a lot to update on COVID. The numbers in the county have dropped significantly. They are working on a plan to bring the vaccines into the clinics in the next couple of weeks.
- Jason noted that this should be the last update on synoptek/Lawson. They are nearing completion.
- Dr. Pfeiffer, who is our new ortho doctor, will be here to start on June 7.
- The Cliffview NPI project is moving forward. We have begun to work on back billing, but there will be more future updates regarding this.

### **New Business**

Kristin Edgar from Kaplan and Ernest talked with the board about the two proposed ordinances on the agenda. One ordinance authorized the issuance and sale of hospital facilities bonds, and the other authorizes and provides for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its hospital facilities.

### **Resolutions**

**Motion:** A motion was made by Kelly Johnson to approve Resolution 2021-5-1 as presented and seconded by Jodi Docheff. **Motion adopted on a 3-0 vote.**

**Motion:** A motion was made by Chris Murphy to approve Resolution 2021-5-2 as presented and seconded by Kelly Johnson. **Motion adopted on a 3-0 vote.**


**Board Discussion**

There was no board discussion

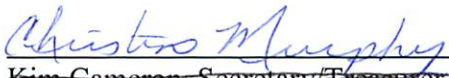
**Adjournment**

**Motion:** A motion was made by Jodi Docheff and seconded by Kelly Johnson to adjourn the meeting at 7:59 PM. **Motion adopted on a 3-0 vote.**

**NEXT REGULAR BOARD MEETING:** Thursday, June 24, 2021, 6:00 PM, Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.

  
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Jodi Docheff, President

Approval Date: 5/27/2021  
Minutes taken by Rhonda Shearer

  
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~~Kim Cameron, Secretary/Treasurer~~  
Christine Murphy, Member