

**KREMMLING MEMORIAL HOSPITAL DISTRICT**  
**d/b/a Middle Park Health**  
**Board of Directors Meeting Minutes**  
**Thursday, January 26, 2023**

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:02pm. The meeting was held in the Wellness Center Conference Room and by Zoom.

Board members present: Jodi Docheff, President; Dawna Heller, Member; Chris Murphy, Vice President; Mike Ritschard, Member absent excused; Kim Cameron, Secretary/Treasurer late.

Also present: Jason Cleckler, Tom Coburn, Deb Plemmons, Emily Ebert, Rebecca Norman, Cindy Multerer, Tiffany Freitag.

There were no conflicts of interest disclosed at the beginning of the meeting.

**Agenda Approval**

Motion: Chris Murphy made a motion to approve the agenda as presented and Jodi Docheff seconded. **Motion adopted on a 3-0 vote.**

**Public Comments**

There were no public comments.

**Minutes Approval**

Motion: Jodi Docheff made a motion to approve the December 8, 2022, minutes and Chris Murphy seconded. **Motion adopted on a 4-0 vote.**

**Minutes Approval**

Motion: Jodi Docheff made a motion to approve the January 12, 2022, minutes and Chris Murphy seconded. **Motion adopted on a 4-0 vote.**

**Reports of Good News**

Jason reported that Dani Kloepper, Director of ED/In Patient Nursing, has been appointed to the Foothills Regional Emergency Medical and Trauma Advisory Council (RETAC). This is the local division of the State Emergency Trauma Advisory Council. The governor appoints people to the state and the commissioners appoint people to the regional, and they appointed Dani to this. This council is set up to assist hospitals when they go through their trauma review. It has been several years since we have had someone on this and it will be very helpful.

Deb reported that MPH received the Guardian of Excellence award for 2022. This is based off of our Press Ganey scores. Press Ganey measures patient satisfaction in different areas of our organization, and this award, which was also won in 2019, is for the scores earned in our Emergency Department. The scores must remain in the top 95% for 4 quarters. This is a great honor and Deb, Dani and Kayla will be going to Florida to receive the award.

Kayla presented the 2022 Community Needs Assessment, which according to IRS regulations we post every 3 years. This helps MPH gain insight into what the community needs and values in healthcare. This in turn assists MPH in driving quality initiatives.

## **Financial Report**

Emily presented November financials and December financials and there were 3 resolutions to approve.

Motion: A motion was made by Dawna Heller and seconded by Chris Murphy to accept the November 2022 financials. **Motion adopted on a 4-0 vote.**

Motion: A motion was made by Jodi Docheff and seconded by Chris Murphy to accept the December 2022 financials. **Motion adopted on a 4-0 vote.**

Motion: A motion was made by Kim Cameron and seconded by Dawna Heller to approve **Resolution 2023-01-01** Adding Emily Ebert to Bank of the West accounts for signing authority. **Motion adopted on a 4-0 vote.**

Motion: A motion was made by Jodi Docheff and seconded by Kim Cameron to approve **Resolution 2023-01-02** Adding Emily Ebert to Mountain Valley bank accounts for signing authority. **Motion adopted on a 4-0 vote.**

Motion: A motion was made by Dawna Heller and seconded by Kim Cameron to approve **Resolution 2023-01-03** Adding Emily Ebert to United Business Bank accounts for signing authority. **Motion adopted on a 4-0 vote.**

## **Consent Agenda**

Under the consent agenda the SDA compliance calendar was reviewed. For the January 2023 the Transparency notice and the budget need to be filed.

Motion: Chris Murphy made a motion to accept the consent agenda and Dawna Heller seconded it. **Motion adopted on a 4-0 vote.**

## **Communication Log**

### **CNO Report**

- MaryJo Hargadine, long time employee of Middle Park Health in a few different roles, current Administrator of Cliffview Assisted Living Center, is stepping down. She will still do some part time work at Cliffview, and will also work as a part time case worker. We will be having a party for her in the Kremmling campus hospital lobby at 4:30pm on Friday, February 3<sup>rd</sup>.
- We are working on state survey readiness. We will continue to update on this, especially as time gets closer. We are in the window of being surveyed in October of 2023 by the state. These surveys are always a surprise.
- We have the Trauma Designation survey coming up as well. This is not a surprise survey. We have to apply to have it done in June, instead of in July when we get busier. Dani Kloepper and Dr. Michelle Lupica are working closely with EMS and they are busy working on survey tasks.

### **CMO Report**

- Tom shared that there is a change in the GMP because we can't lock it in by the 1<sup>st</sup> of February because we need to commit to some funds.
- We are going to table the resolution until we have a special meeting in two weeks – can't approve the construction contract without the funding. Might as well do the approvals at the same time.

## CEO Report

- Jason stated that in Kayla's report on CHNA, and in frequent conversations here, we have a housing crisis. Jason is having conversations with different entities on possible resolutions. Cindy continues to work hard so that we have housing for our new employees that relocate, travelers, and call staff.
- The CHA conference is in the first or second week of March, and the Board members can attend at no cost. They have a whole track that is pertinent to board members.
- Part of our strategic plan has been looking at creating more access for our patients for specialty care. We have interviewed 3 spine surgeons and they are all good candidates, and the interviews went well. Some have some logistical issues. One is not an option, but we will be reaching out to another one to pursue a contract with them. It will be a few months down the road before that is ready.  
The other one we have been looking at, and that is a need, is for gastroenterology. Dr Ratcliff does a fair number of scopes, and has a fellowship in colorectal surgery, but there is a good portion that don't need surgery but do need to be managed. We have some barriers in being able to refer them. The request came from primary care, and is supported by general surgery. We have had a GI doc come up and do an onsite visit. They are starting their own separate visit doing outreach to rural communities. It was a great interview, and they totally get what we want to do. Tom roped them into a consult right off the bat. With both spine and GI we would start off slow, once a month for clinic, then build from there. Dr Ratcliff feels there are some scopes he would prefer a GI surgeon do.  
This GI doc would be more on the clinical side, following patients for their disease management.
- For spine we will need to purchase equipment which was approved but we did not purchase. This would be a neurosurgeon from the St Anthony group. Jodi asked if we do the billing and Jason replied it depends on the contract. He hit it off well with Dr Eckermann, and those two programs can feed off of each other and really help our patients. The continuity of care is so important. Having that symbiotic relationship will be good.

## Old Business

Resolution to designate posting places was presented.

Motion: A motion was made by Jodi Docheff and seconded by Chris Murphy to approve **Resolution 2023-01-04** designating the official posting locations. **Motion adopted on a 4-0 vote.**

## New Business

There will be an election May 2, 2023 for two open seats, both for four (4) year terms. The seats available are Chris Murphy's and Kim Cameron's.

The notice needs to be posted once in the legal newspaper of Grand County by February 16, 2023.

Self-nomination forms can be submitted until 5:00pm on Friday, February 24<sup>th</sup>, and write in candidates have until Monday, February 27, at 5:00pm to submit their forms.

A resolution was presented to the BOD calling for the 2023 regular district election and appointing a designated election official. The BOD appointed Cindy Multerer as the DEO.

Motion: A motion was made by Chris Murphy and seconded by Kim Cameron to approve **Resolution 2023-01-05** Calling for the 2023 Regular district election and appointing a Designated Election Official. **Motion adopted on a 4-0 vote.**

## Board Discussion

It was discussed to do a Strategic Planning meeting around March, then to have it in person for the BOD, department Directors, medical staff, and the Foundation board members in November. The CHNA that Kayla reported on is included in the strategic plan.

### **Items for Next Agenda**

2023 Board of Directors election update.

### **Adjourn to Executive Session – 7:47 pm**

**Motion:** A motion was made by Chris Murphy and seconded by Dawna Heller to go into executive session to discuss subject below. **Motion adopted on a 4-0 vote.**

**Executive Session 24-6-402(4)(c) C.R.S. Conference with District’s attorney regarding legal advice on specific legal questions.** Questions regarding the BOD.

Board members present: Jodi Docheff, Chris Murphy, Dawna Heller, Kim Cameron.

Non-Board members present: Jason Cleckler, Tom Coburn, Emily Ebert, Deb Plemmons, Tiffany Freitag.

Executive Session started at 7:55pm after a break.

*There was not any action taken during the executive session.*

**Motion:** A motion was made by Chris Murphy and seconded by Kim Cameron to adjourn the executive session at 8:52 PM. **Motion adopted on a 4-0 vote.**

Resumption of open meeting – 8:52 PM

### **Adjournment of meeting at 8:53pm**

**Motion:** A motion was made by Jodi Docheff and seconded by Dawna Heller to adjourn the meeting at 8:53 PM. **Motion adopted on a 4-0 vote.**

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Jodi Docheff, President

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Kim Cameron, Secretary/Treasurer

Approval Date: \_\_\_\_\_  
Minutes taken by: Cindy Multerer

**NEXT REGULAR BOARD MEETING:** Thursday, February 23, 2023, 6:00 PM,  
Middle Park Health Wellness Center Conference Room, 109 S 9th Street in Kremmling.

