

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Health
Board of Directors Meeting Minutes
Thursday, April 27, 2023

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:05 pm. The meeting was held in the Wellness Center Conference Room and by Zoom.

Board members present: Jodi Docheff, President; Chris Murphy, Vice President; Mike Ritschard, Member; Kim Cameron, Secretary/Treasurer. Absent/Excused: Dawna Heller, Member

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Jodi Docheff noted that there was an updated Agenda which included an Executive Session, if needed, and the Board members confirmed they had received the updated Agenda.

Motion: Jody Docheff made a motion to approve the updated agenda as presented and Chris Murphy seconded. **Motion adopted on a 4-0 vote.**

Commented [TT1]: Change to correct spelling of "Jodi" per 5/25/23 BPD Mtg. motion.

Public Comments

There were no public comments.

Minutes Approval

Motion: Chris Murphy made a motion to approve the March 30, 2023 minutes; Kim Cameron seconded. **Motion adopted on a 4-0 vote.**

Jody Docheff asked that the billboard comment be stricken from the March 30, 2023 minutes.

Motion: Chris Murphy made a motion to approve the March 30, 2023 minutes with the billboard comment stricken; Mike Ritschard seconded. **Motion adopted on a 4-0 vote.**

Jodi Docheff also asked that the March 30, 2023 minutes be corrected to reflect the motion votes were all 5-0, not 4-0 as previously reported.

Motion: Mike Ritschard made a motion to correct the March 30, 2023 minutes to reflect that all motion votes were 5-0, not 4-0; seconded by Jodi Docheff. **Motion adopted on a 4-0 vote.**

Reports of Good News

Extended Care Wing: Jason invited the Board to visit the original hospital in Kremmling to see the great work that Maintenance has done to dramatically change the extended care/swing bed wing – new floors, new ceiling tiles, paint, etc. A significant amount of funding came from a local resident whose wife was hospitalized there and he is very appreciative of what we do.

Behavioral Health: Jason stated that with knowing the challenges we face as a nation and in Colorado regarding the growing need for behavioral health, our behavioral health team is fully staffed, and may even expand. We have hired a Behavioral Health Navigator, Helen, who took over for Sue Johnson. She will also be going to Walden, who recently lost their behavioral health services. We also have two full-time Care Coordinators based in Kremmling and Granby that go to all the clinics and can assist patients in

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a variety of ways such as arranging transportation to appointments and doing brief interventions for behavioral health crises.

Community Activities - Tiffany provided the following update:

- The Health and Safety Fair was held at the K-8 building. Mary Jo did Teddy Bear Clinic; the Trauma team did bike helmet safety at the Bike Rodeo, and we gave out lots of helmets.
- The Health Fair is scheduled for May 13 at the Wellness Center and we will be doing the blood draws again this year.
- East and West Grand High School sports physicals have been scheduled. West Grand will be before school gets out this Spring; East Grand will be held in mid-July.

Presentation of District Expansion Survey Results

Jason introduced Sara O'Keefe and Bryan Blakely with Turn Corps, and Courtney Sievers with Magellan Strategies. Sara, Bryan, and Courtney presented the District Expansion Survey results to the Board. An analysis of the potential voter responses to the survey was presented, as well as potential outcomes for putting the expansion to a vote. Discussion regarding the presentation followed. No action was taken by the Board.

Annual Review of Services

The Annual Review of Services report was presented for approval. Jason was asked to address the fall rate numbers, which is partially due to the population we serve which is at a higher risk (i.e., Assisted Living, and long-term care patients). Our goal is zero, and we do have bed alarms and educate patients and families via physical therapy. Jodi asked that we differentiate by a comparison to other hospitals with Assisted Living facilities to give a better picture.

Motion: Jodi Docheff made a motion to approve the Annual Review of Services report covering January 1, 2022 through December 31, 2022. Chris Murphy seconded. **Motion adopted on a 4-0 vote.**

Foundation MOU

Jason explained that the Foundation MOU was brought about to help Foundation to grow and improve and is common between foundations and hospitals. Changes to the draft were discussed and presented for acknowledgment. Jodi presented Dawna's question asking to differentiate between Andy Radzavich's role as the Director of the Foundation vs. a member of the Middle Park Health Leadership Team. Jason explained that much of Andy's role is to get feedback from MPH and it is also rare for a foundation to have an employee and provide them with benefits. A second question from Dawna via Jody was regarding if the Foundation has been involved in charity care; Jason stated they have not, and it is not normal for a Foundation to be involved in charity care. Discussion ensued about the role and benefits of the Foundation. Jason asked if there were any other changes other than adding Summit County.

Motion: Kim Cameron made a motion to approve the Foundation MOU draft with changes as discussed. Mike Ritchard seconded. **Motion adopted on a 4-0 vote.**

Financial Report

Financials: Emily said there was a slight increase for the month of March due to favorable volumes, payor mix and tax revenue. Contract labor cost is still high; the hire of a Recruiter should help with

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Board of Directors Meeting Minutes
Thursday, April 27, 2023

lowering contract labor costs. YTD, our budget is favorable.

Motion: A motion was made by Mike Ritschard and seconded by Kim Cameron to accept the March 2023 financials. **Motion adopted on a 4-0 vote.**

Audit: Auditors had a very short list when they departed but have now provided an extensive list of requests which has prevented us from having a draft. We should have the final report for the next Finance meeting, with a more condensed report presented at our next Board meeting. Jodi invited everyone to come to the Finance meeting which is at 2:00 pm on May 23.

Consent Agenda

There were no questions related to the consent agenda.

Motion: Jodi Docheff made a motion to accept the consent agenda and Chris Murphy seconded. **Motion adopted on a 4-0 vote.**

Communication Report

CNO Report

Jason presented the report as Deb was unable to attend.

- The Strategic Plan was created in collaboration with members of the medical staff, Leadership team, Senior Leadership, and Board. The goal of the Strategic Plan is to guide us to be a living, fluid document to be updated on a yearly basis. Jason discussed changes and updates that were made to the Strategic Plan. The Plan is both an informational and working document that is our roadmap. Discussion ensued about the importance of having a Strategic Plan. Another review of the document will take place in November.

CMO Report

- Dr. Ellison (?) in Spine is set to start in the clinic in mid-June. Hearing (Audiology) comes three times per month and is packed every time. May 8, 2023. Dr. Nelson (Cardiology) is starting and will hopefully help with coronary CTs.
- Jason and Dr. Coburn met with Kelly Clasen to talk about denials. There is an new AI program that will help us to identify denials and lower the percentage.
- Fraser: We are looking at the potential of not using USDA and going with commercial funding and we have Eide Bailey looking at the debt-service ratio.

Commented [TT2]: Correct spelling to "Allison" per 5/25/23 BOD Mtg. motion.

CEO Report

- Fraser Update: As soon as we get word on Fraser funding, we would like to hold a special Board meeting to dedicate enough time for discussion and to answer questions.
- Election Update: Election will be held on Tuesday. Bios were placed in the Grand Gazette and the Sky High. Results will be posted that night when the count is completed.

Old Business

There was no Old Business.

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Board of Directors Meeting Minutes
Thursday, April 27, 2023

New Business

Jody said Dawna would like to propose a Special Work Session to discuss expansion of the District to be as informed as possible. It was suggested that a Special Executive Session be scheduled instead to have counsel present. As a result, **the Executive Session for this evening was canceled.** A Special Executive Session was scheduled for May 3, 2023, at 4:00 pm.

Board Discussion

Kim commented that she had reports that the website had not been updated with the Board minutes. Terri reported that they had already been posted that morning. Jason stated that in the future the meeting minutes would be posted a day or two after they were approved.

Items for Next Agenda

- No items

Adjournment of meeting at 8:38 pm

Motion: A motion was made by Jodi Docheff and seconded by Chris Murphy to adjourn the meeting at 8:38 PM. **Motion adopted on a 4-0 vote.**

Jodi Docheff, President

Kim Cameron, Secretary/Treasurer

Approval Date: _____

Minutes taken by: Terri Tomberlin