

**KREMMLING MEMORIAL HOSPITAL DISTRICT**  
**d/b/a Middle Park Health**  
**Board of Directors Meeting Minutes**  
**Thursday, May 25, 2023**

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:04 pm. The meeting was held in the Wellness Center Conference Room and by Zoom.

Board members present: Jodi Docheff, President; Chris Murphy, Vice President; Mike Ritschard, Member; Kim Cameron, Secretary/Treasurer, Dawna Heller, Member

There were no conflicts of interest disclosed at the beginning of the meeting.

**Agenda Approval**

**Motion:** Chris Murphy made a motion to approve the updated agenda as presented and Mike Ritschard seconded. **Motion adopted on a 5-0 vote.**

**Swearing in of Public Officers**

As secretary to the Hospital Board, Terri Tomberlin, Interim Director of Human Resources, swore in the returning Board Members; Kim Cameron and Chris Murphy, both serving four-year terms.

**Public Comments**

There were no public comments.

**Minutes Approval**

Jodi Docheff proposed the following corrections to the April 27, 2023 minutes: 1) Under Minutes Approval, correct the spelling of Jodi's name; 2) Under CMO Report, correct the spelling of Dr. Allison's name.

**Motion:** Mike Ritschard made a motion to approve the April 27, 2023 minutes with the proposed corrections; Chris Murphy seconded. **Motion adopted on a 5-0 vote.**

**Reports of Good News**

**Health Fair (Tiffany):** Went very well this year; blood draws were offered beforehand. Free labs were offered to employees as part of the employee wellness initiative. 139 labs were run; last year more employees participated this year. Foundation offered free burritos in the gym. Jodi expressed thanks to all the employees and volunteers that helped.

**Sports Physicals (Tiffany):** Performed for West Grand High School and Middle School – 93 students participated. The high schoolers also had stat 5-line impact test for concussions for baselines. Jodi clarified that this program is free to the students. Tiffany confirmed that students who couldn't make the scheduled event would still have the ability to be seen in the clinic for a \$35.00 cash payment.

**Hospital Week (Jason):** Two weeks ago, we had hospital week to celebrate our staff. We did something different every day to keep it fun, including different dress up days, a barbeque, ice cream, donuts, contests (co-worker bingo, scavenger hunt, etc.).

**Nurse's Week (Deb):** Nurse's week is also during Hospital Week. Nomination forms were sent out to staff to vote for recognition of RNs. A ceremony recognizing the nurses who were nominated was held on the Friday of hospital week. The recipients brought friends and family to the celebration.

**Scholarships:** The Foundation offers scholarships to high school students who are planning to go into the

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healthcare field; the scholarships average about \$2,500 each. There was a ceremony where eight scholarships were handed out for a total of approximately \$13,000.

**Revamp of MPH Website (Tiffany):** The new website is up and running. Tiffany asked the Board to look it over and let her know if they saw anything that needed to be corrected, or links that didn't work.

**Financial Report**

**DZA Audit:** Kami Matzek with DZA presented the 2022 audit results to the Board. She began by thanking the Finance department (Becca, Emily and Mikaleana) and the Board for their help during the process. She stated that we had a clean audit then went over the balance sheet and showed we had strong numbers in 2022. Kami then presented the Financial Indicators for 2022 and stated DZA used benchmarks where available and historical information to analyze the indicators. Our closest comparison is the Critical Access benchmark. Jason pointed out that it should be recognized that some of the benchmarks were based on different years (i.e., our 2022 may be 2021 for other hospitals).

Kim Cameron had some questions about the report regarding some findings on quarterly reporting; Emily was able to answer that they had been remedied and detailed the plan that was in place going forward. A discussion took place regarding consideration of other firms for the next audit, because we want to make sure we have fresh eyes. Kudos were given to Becca and Mikealena by Emily and the Board.

**Motion:** A motion was made by Kim Cameron and seconded by Mike Ritschard to accept the DZA Audited Financials for MPH for 2022. **Motion adopted on a 5-0 vote.**

**April Financials:** There was an additional amount from the cost report that was booked after the 2022 interim financial and helped the 2022 bottom line. April was essentially flat on the balance sheet. As expected, not as much coming through on the income side, as there was not as much volume.

**Motion:** A motion was made by Chris Murphy and seconded by Mike Ritschard to accept the April 2023 financials. **Motion adopted on a 5-0 vote.**

**Consent Agenda**

Jason just wanted to make sure that the bonds were taken care of for the reinstated Board members.

**Motion:** Kim Cameron made a motion to accept the consent agenda and Dawna Heller seconded. **Motion adopted on a 5-0 vote.**

**Communication Report**

**CNO Report**

Milestone report was submitted on May 1 for Hospital Transformation Program (Medicaid program) for five years. Regards collecting all the metrics we are required to collect as part of this program.

We had a virtual survey for sleep studies – for both in-home and at the hospital. George Rojas oversees the program. We had no deficiencies.

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The Colorado Department of Public Health and Environment (CDPHE) was here for our five-year survey. They survey every department in the hospital and look at lots of records, interview employees, and observe processes. They will issue an official report in about 10 days after the conclusion of the survey. Jason confirmed the importance of the survey and how the outcome of these surveys can have a major impact on hospitals. Deb also talked about the Life Safety survey that usually follows the state survey. The Life Safety survey looks at things like fire safety (extinguishers, fire drills, etc.).

CMO Report

Dr. Allison is coming on board. We are losing Dr. Floyd and we are replacing her with a person who has done rotation with us and is just finishing fellowship at Centura. We just sent first quarter data to Eide Bailey for the feasibility study.

CEO Report

Our new recruiter, Lucinda has already placed seven positions in her short tenure at MPH.

CHA Training & GovernWell: We have the opportunity to receive Board training from the Colorado Hospital Association and also with Todd Linden of GovernWell, who did Board training with MPH about three years ago. Jason asked when the Board would like to do the training. The decision was made to do two separate training sessions. Discussion ensued about possible dates – late June, possibly the 28<sup>th</sup> for the first session, and then in October for the second session. Jason will contact the trainers for availability.

Service Lines: We are getting Dr. Allison set up to see patients. We have a Dr. interested in performing breast biopsies and Centura will be reaching out to her; we could possibly have her here one day a week and then virtually with Centura.

Old Business

There was no Old Business.

New Business

Trauma Letter of Support: Jason said we have another pending review from the State for our Trauma Program at each of our Kremmling and Granby facilities. We need a Trauma Letter of Support from the Board for our application for recertification in the program. Jodi Docheff, as Board Chair, signed the letter on behalf of the Board.

Election of Officers: Mike suggested that we keep the same Officers. Each of the Officers agreed to remain in their positions:

**Motion:** A motion was made by Mike Ritschard and seconded by Dawna (?) and seconded by Mike Ritschard to break before Executive Session. **Motion adopted on a 5-0 vote.**

Board Discussion

Jason asked the Board if there are any topics regarding local, state, or national trends in healthcare that they would like him to share with them. The Board members stated they would like Jason to continue to send them e-mails on a variety of topics. Jodi said that it would be nice to have information on how other resort towns deal with healthcare issues such as affordable housing for employees, etc.

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Dawna asked about Cliffview – Deb and Jason discussed plans to improve the facility to prevent potential bedbug issues.

Jason corrected the Foundation scholarship total from previous stated amount of \$13,000 to \$21,500.

**Items for Next Agenda**

- GovernWell Survey for CEO annual evaluation (Jodi will send e-mail regarding the survey)

**Adjourn to Executive Session – 8:11 pm**

**Motion:** A motion was made by Chris Murphy and seconded by Mike Ritschard to go into Executive Session. **Motion adopted on a 5-0 vote.**

**Executive Session 24-6-402(4)(b), C.R.S., Conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions.** Receive legal advice regarding process for service district expansion, and **Executive Session – 24-6-402(4)(f) C.R.S. Personnel matters.** Board communication discussion.

Board members present: Jodi Docheff, Chris Murphy, Dawna Heller, Mike Ritschard, Kim Cameron  
Non-Board members present: Jason Cleckler, Tom Coburn, Emily Ebert, Deb Plemmons, Rene Larkin

Executive Session started at 8:22pm after a break.

**Motion:** A motion was made by Jodi Docheff and seconded by Mike Ritschard to adjourn Executive Session. **Motion adopted on a 5-0 vote.**

Resumption of open meeting at 9:40pm.

**Motion:** A motion was made by Jodi Docheff and seconded by Chris Murphy to give the Senior Leadership Team approval to continue the educational phase of exploring expanding the Special District to the entirety of Grand County, to include town halls. This approval does not give the Senior Leadership Team the authority to put expanding the Special District on the ballot. **Motion adopted on a 3-2 vote.**

**Adjournment of meeting at 10:00pm**

**Motion:** A motion was made by Jodi Docheff and seconded by Mike Ritschard to adjourn the meeting at 10:00pm. **Motion adopted on a 5-0 vote.**

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Jodi Docheff, President

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Kim Cameron, Secretary/Treasurer

Approval Date: \_\_\_\_\_

Minutes taken by: Terri Tomberlin